



Our Lady of Mercy College Parramatta

Parents & Friends Association

General Meeting

MINUTES

Date: 21 February 2023

Time: 7pm

Venue: OLMC

Attendees:

Lucie Farrugia (LF), Susan Giacomelli (SG), Steven Adams (SA),
Vanessa Cassin (VC), Pedro Sampaio (PS), Michael Johnson (MJ), Brindha Kugan (BK),
Katrina Leonardi (KL), Justine Hanks (JH), Sean Mcintosh (SM), Elizabeth Johnson (EJ)
Ann Kumar, Anj Maikap, Caterina DeFreitas, Catherine Anastasie, Daniel DeFreitas,
Jonathan Cheung, Karen Law Cheung, Nazrina Kitchil, Rameswar Sangachhe

1. Welcome

Welcome

President

Prayer

Principal

2. Attendance and previous minutes

2.1 Attendance / Apologies

Jaya Samtani

Sheyana LaBrooy (SLB)

2.2 Acceptance of previous minutes

President

Justine and Katrina endorsed the minutes

3. Reports

3.1 Principal

Report follows these minutes

3.2 Community Relations & Fundraising Manager

Report follows these minutes

3.3 President

Nothing to report at the first meeting for the year

Applaud successful completion of the Gym renovation

Note: Going forward, P&F Cocktail party details to be discussed in November, in order to allow sufficient time for preparation.

3.4 Treasurer

Report follows these minutes

3.5 Secretary

No reports

3.6 PRC

VC provided an overview for new parents

3.7 Social Convenor

KL invited everyone to attend the Cocktail party

Noted that more volunteers would be appreciated for Open Day on 5th March and requested parents to register as helpers if they were available to assist.

4. Matters arising from previous minutes

4.1 Jujitsu lessons

Now up and running

5. General business

5.1 Refurbished Gymnasium Tour (Steven Adams)

All attendees were taken on a tour of the newly refurbished Gym.

Parents were impressed by the state-of-the-art equipment and the opportunities and benefits it would present to the students.

A plaque has been placed outside the Gym in recognition of the P&F funding the project.

5.2 Future P&F Meetings

SG noted that Term 2 and Term 3 P&F meetings will be online.

Term 1 and Term 4 P&F meetings will be in person at the school.

Principal's Report

P&F Meeting

21 February 2023



CELEBRATION OF ACHIEVEMENT

We celebrated this special evening with over 2000 community members at the Quaycentre on 5 December, last year. The night ran seamlessly as a fitting way to close the year. The performances were exemplary and the girls in the audience were on their best behaviour. The College leadership notes that the evening was too long, running for a 3 hour program and we are working this year to bring the run time down to 2 hours for 2023.

CLASS OF 2022

Below is a brief statistical summary on the release of the HSC results. We have increased our ranking position from 99th to 65th in the Top 100 Schools provided by SMH. Contributing to this ranking is that in a cohort of 130 girls, there are:

- 5 All-Rounders
- 55 Distinguished Achievers (148 Band 6's)
- 19 students ATAR scores above 95
- 40 above 90
- 75 (more than half the cohort) above 80

The individual results are also impressive with highlights including Charlotte Saker - Dux with an ATAR of 98.7, Isabella Loader gaining State placement of 8th in Community and Family Studies and work by Kyra Parikh chosen for exhibit in Art Express.

OPENING SCHOOL MASS

Our Opening College Mass, based on this year's value of compassion, took place on 10 February, celebrated by College Chaplain, Fr Walter.

ASH WEDNESDAY

Ash Wednesday is commemorated tomorrow (22 February) and all girls will participate in House Liturgies in the morning. Parents were invited to participate in the on-line Lenten Program offered by Mrs Scanlon. To date there are 3 parents who have enrolled

YEAR 7 HOUSE WELCOME EVENING

Our New Year 7s have transitioned well to OLMC. The House Welcome Evening held on Monday, 13 February was well attended by families and all teaching staff and was a joyous occasion

SOME UPCOMING EVENTS

I look forward to the P & F Cocktail Party this Friday night. To date we have 190 attending, and also the Open Day on 5 March where to date 1,002 have registered their attendance.

We are holding our Annual Swimming Carnival, to be held at SOPAC on 2 March from 4pm. For the first time since Covid, parents are again able to be on site to watch the festivities and are most welcome.

REFURBISHMENT OF THE GYM

The Community is very excited with the transformation of the Gym. Given we discussed the possibility late in 2022, the P&F coming on board to cover the whole cost, means it is now ready for use. Guidelines and protocols have been developed by Steve Adams on the PDHPE Staff, who presented this idea to the group last year and has worked enthusiastically through the Christmas break to make this possible. It will be open to the girls for before and after school supervised use from Week 5.

Lucie Farrugia
Principal

Community Relations & Fundraising

P&F Meeting

21 February 2023



P&F Cocktail Party

All is on track for the Cocktail Party on Friday, 24 February 2023. Alison Dalby and Kim Spits have kindly donated their time and expertise to cater for this event with the assistance of the Year 11 Hospitality students. I have been liaising with Katrina Leonardi and everything has been very smooth. Katrina is ordering drinks and the food has been ordered from the French Kitchen - Vanessa Cassin to pick up and drop off to the College on Thursday.

Open Day

The day will run for an extra two hours 9.00am - 3.00pm to accommodate the large numbers expected. A form has been circulated via the newsletter and is on the Parent Portal. We currently have 16 volunteers.

Sponsor a Seat

We have 60 seats remaining and will run another campaign shortly. Opening of the Brigid Shelly Northern Wing and Auditorium will take place later in the year.

Mercy Tree

The 2022 recipient of the Mercy Tree Gift Fund is Mercy Works. The Mercy Tree will be sponsoring the **Baabayn Aboriginal Corporation's Connected Kids: Empowered Educator Program** at Mt Druitt.

Susan Giacomelli

Community Relations & Fundraising Manager

**OUR LADY OF MERCY COLLEGE PARRAMATTA PARENTS & FRIENDS ASSOC.
INCOME & EXPENDITURE FORECAST
AS AT 20 February 2023**

INCOME	Year to date as at 20 February 2023 (\$)	Remaining months forecast (\$)	Full Year 2022/23 Forecast (\$)	Full Year 2022/23 Budget (\$)	Var (\$)
Bank Interest Received	\$228	\$0	\$228	\$0	\$228
Fundraising Received	\$0	\$0	\$0	\$0	\$0
School Levies Received	\$32,800	\$13,700	\$46,500	\$46,500	\$0
Other	\$52	\$0	\$52	\$0	\$52
TOTAL INCOME	\$33,080	\$13,700	\$46,780	\$46,500	\$280

EXPENDITURE	Year to date as at 20 February 2023 (\$)	Remaining months forecast (\$)	Full Year 2022/23 Forecast (\$)	Full Year 2022/23 Budget (\$)	Var (\$)
Major Projects					
1. Gym equipment upgrade	\$90,000	\$32,000	\$122,000	\$122,000	\$0
Total Major Projects	\$90,000	\$32,000	\$122,000	\$122,000	\$0
Major Events					
- P&F Cocktail evening	\$2,484	\$2,516	\$5,000	\$5,000	(\$0)
- Open Day BBQ	\$0	\$2,500	\$2,500	\$2,500	\$0
- Mercy Day (2 x photo booths + DJ)	\$1,200	\$0	\$1,200	\$1,500	\$300
Total Major Events	\$3,684	\$5,016	\$8,700	\$9,000	\$300
Catering					
- World Teacher's Day	\$0	\$650	\$650	\$650	\$0
- Mother/Daughter Mass	\$0	\$1,250	\$1,250	\$1,250	\$0
- Father's Day breakfast	\$1,470	\$0	\$1,470	\$1,250	(\$220)
- Year 12 graduation morning tea	\$2,530	\$0	\$2,530	\$2,000	(\$530)
- Other (TBC)	\$0	\$1,329	\$1,329	\$1,500	\$171
Total Catering	\$4,000	\$3,229	\$7,229	\$6,650	(\$579)
Other Expenditure					
- Gifts	\$100	\$400	\$500	\$500	\$0
- Administration/Printing	\$0	\$250	\$250	\$250	\$0
- Bank charges	\$1	\$0	\$1	\$0	(\$1)
Total Other Expenditure	\$101	\$650	\$751	\$750	(\$1)
TOTAL EXPENDITURE	\$97,785	\$40,895	\$138,680	\$138,400	(\$280)
NET RESULT	(\$64,705)	(\$27,195)	(\$91,900)	(\$91,900)	\$0

**OUR LADY OF MERCY COLLEGE PARRAMATTA PARENTS & FRIENDS ASSOC.
FUNDS STATEMENT & FORECAST
AS AT 20 February 2023**

CASH AT BANK	Closing Cash as at 30 June 2022 (\$)	Cashflows - Remaining Months (\$)	Cash 2022/23 FY Forecast (\$)	Cash 2022/23 FY Budget (\$)	Var (\$)
Opening Cash - 1 July 2022	\$122,353				
Total Cash inflows	\$33,080	\$13,700	\$46,780	\$46,500	\$280
Total Cash outflows (Major Projects)	\$0	(\$32,000)	(\$32,000)	(\$122,000)	\$90,000
Total Cash outflows (Operating)	(\$97,785)	(\$8,895)	(\$106,680)	(\$16,400)	(\$90,280)
Closing Cash	\$57,648		\$30,453	\$30,453	\$0

OUR LADY OF MERCY COLLEGE PARRAMATTA PARENTS & FRIENDS ASSOC.

DDF Bank Statements

AS AT 20 February 2023

Account List			
Account	Name	Current	Available
114255	Our Lady of Mercy College Parents & Friends Association	\$12,940.32	\$12,940.32
114211	Our Lady of Mercy College	\$48,707.38	\$0.00

Authorisation Requests

There are no Authorisation Requests to display.

New Messages

There are no New Messages

Transaction History - Our Lady of Mercy College Parents & Friends Association - ...				
Date	Description	Debit	Credit	Balance
09 FEB 2023	TFR TO 062223 10524460 ONL To-Our Lady of Mercy College Parram Ref-Gym Fitout transfer to OLMC [Eff date: 09 FEB 23]	\$90,000.00		\$12,940.32
31 DEC 2022	Interest Credit		\$4.06	\$102,940.32
21 DEC 2022	BANK CHARGES	\$0.30		\$102,936.26
21 NOV 2022	28152-OLMCParramatOLMC P [Eff date: 18 NOV 22]		\$29,967.74	\$102,936.56
19 OCT 2022	BANK CHARGES	\$0.12		\$72,968.82

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New Messages

There are no New Messages

Transaction History - Our Lady of Mercy College - 114211				
Date	Description	Debit	Credit	Balance
16 DEC 2022	#21 48,707.38 Due 18MAR23 2.5% [Eff date: 18 DEC 22]			Re-Invested
16 DEC 2022	COMP INT #21 1.5% [Eff date: 18 DEC 22]		\$181.47	\$48,707.38
16 SEP 2022	#21 48,525.91 Due 18DEC22 1.5% [Eff date: 18 SEP 22]			Re-Invested
16 SEP 2022	COMP INT #21 0.35% [Eff date: 18 SEP 22]		\$42.77	\$48,525.91
17 JUN 2022	#21 48,483.14 Due 18SEP22 0.35% [Eff date: 18 JUN 22]			Re-Invested

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**OUR LADY OF MERCY COLLEGE PARRAMATTA PARENTS & FRIENDS ASSOC.
INCOME & EXPENDITURE
AS AT 20 February 2023**

INCOME	Date	\$	Documentation / Support
Entertainment Book	8-Aug-22	\$52.00	per bank receipt
OLMC Account - P&F Levy	21-Nov-22	\$32,800.00	OLMC account Oct22
Term deposit interest	16-Sep-22	\$42.77	per bank receipt
Bank interest	31-Dec-22	\$4.06	per bank receipt
Term deposit interest	18-Dec-22	\$181.47	per bank receipt
TOTAL INCOME		\$33,080.30	

EXPENDITURE	Date	\$	
Bank charges Jul22	27-Jul-22	\$0.30	per bank charge
Bank charges Aug22	19-Aug-22	\$0.06	per bank charge
Bank charges Sep22	21-Sep-22	\$0.33	per bank charge
Bank charges Oct22	19-Oct-22	\$0.12	per bank charge
2022 P&F Cocktail event	12-Sep-22	\$851.90	expense claim - Diana Makhoul
Flowers for Teachers	13-Sep-22	\$100.00	invoice
Mercy Day - photo booth Time of our Lives Events P/L inv623	21-Nov-22	\$1,200.00	OLMC account Oct22
Northmead Growers Market(22695)[INV]236268/Fruits & Vegies	21-Nov-22	\$92.90	OLMC account Oct22
Northmead Growers Market(22695)[INV]236340/Fruits & Vegies	21-Nov-22	\$170.55	OLMC account Oct22
Coles(23680)[INV]139/Groceries/Groceries - Receipt 1166	21-Nov-22	\$34.60	OLMC account Oct22
Coles(23680)[INV]139/Groceries/Groceries - Receipt 8481	21-Nov-22	\$58.60	OLMC account Oct22
Coles(23680)[INV]140/Groceries/Groceries - Receipt 5083	21-Nov-22	\$56.00	OLMC account Oct22
Coles(23680)[INV]140/Groceries/Groceries - Receipt 5760	21-Nov-22	\$25.60	OLMC account Oct22
CBA CC Sept22 SG Dominos student catering P&Fevent	21-Nov-22	\$48.23	OLMC account Oct22
CBA CC Sept22 SG Glass hire P&F event-Walkers Party Hire	21-Nov-22	\$746.50	OLMC account Oct22
CBA CC Sept22 SAG Grocery supplies P&F cocktail	21-Nov-22	\$306.17	OLMC account Oct22
Petty cash TAS Oct 22/Dumpling P& F event 31/8/2022	21-Nov-22	\$93.11	OLMC account Oct22
Evette's lunchbook - Year 12 morning tea 23/9/22	17-Nov-22	\$2,530.00	Pending OLMC account
Evette's lunchbook - Father's day mass 2/9/22	17-Nov-22	\$1,470.00	Pending OLMC account
Bank charges Nov22	21-Dec-22	\$0.30	per bank charge
Gym fit-out transfer to OLMC	9-Feb-23	\$90,000.00	OLMC account Feb23
TOTAL EXPENDITURE		\$97,785.27	

NET RESULT - YTD FY 2022/23		(\$64,704.97)	
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