



Our Lady of Mercy College Parramatta

Parents & Friends Association

General Meeting - 22 February 2022 Minutes

Date: 22 February 2022

Time: 7pm

Attendees:

Lucie Farrugia (LF), Susan Giacomelli (SG), Vanessa Cassin (VC), Michael Johnson (MJ), Sheyana La Brooy (SLB), Diana Makhoul (DM), Brindha Kugan (BK), Katrina Leonardi, Elizabeth Johnson, Sean McIntosh, Justine Hanks

1. Welcome

Welcome

President

Prayer

Principal

2. Attendance and previous minutes

2.1 Attendance / Apologies

Secretary

Pedro Sampaio – Vice President

Sonia Nesci

2.2 Acceptance of previous minutes

President

Katrina and Vanessa accepted

3. Reports

3.1 Principal

Report follows these minutes.

3.2 Development Officer

Report follows these minutes.

3.3 President

Report follows these minutes.

3.4 Treasurer

Report follows these minutes.

3.5 PRC

Nothing to report at present

VC provided an overview of what the PRC meant

3.6 Social Convenor

DM able to organise the food but not able to attend the Open Day – the P&F Committee to assist in picking up the supplies

Note/Action: SG to upload all reports from the meeting today, on the Parent portal

4. Matters arising from previous minutes

4.1 Fee appeal

LF – gave an overview on the fee increase

Appeal lodged against the decision – response pending end of March '22

Principal will provide an update at next meeting

5. General business

5.1 Presentation by Director of Student Wellbeing (Ann-Marie Herd)

Return to the vertical system

Who to Contact – Class Work-Class teacher; Assessment-class teacher/head of Dept; Academic Performance-Director of Teacher and Learning

E-safety commissioner – has set up a good network and process of investigation when incidents reported on social media sites

Parent suggestion - Potential to organise a session that introduces girls to industry/engineering etc through parents who are in the industry

5.2 Uniform changes (LF)

- *One Blazer from Year 7 to Year 12 with Mercy Blue trim.*
- *One Winter Blouse from Year 7 to Year 12. Removal of OLMC logo and alteration to the collar to sit under the tunic.*
- *Refining the College Blouse:
New Peter Pan style collar that would sit outside lapel not under.
Piping on collar and cuffs in navy.
Refining the darts at back and front so it sits better.
Double Fabric at Front for modesty.
New Fabric for blouses.*
- *Cotton jumpers will also be stocked from May.*

A Parent Survey will be sent out regarding the proposed changes.

5.3 Open Day (SG)

Open Day registrations – over 900 registrations

SG to liaise with DM to work out quantities for food supplies on the day

5.4 Update on new Staff (LF)

1. *Suzana Rimac - Maths*
2. *Melina Jamhour - English*
3. *Anthony Shepherd - TAS*
4. *Joel Ford - Library*
5. *Benedict Walsh -Head of History/HSIE*
6. *Sarah Rahimi - English*
7. *Chloe Greshem - Counsellor*
8. *Christopher Goureyeb - Legal Studies*
9. *Bora Nam – Maths*

- 10. *Pauline Shore – Acting Head of Maths*
- 11. *Caroline Bourke – Acting Maths Assistant*

5.5 Parent Portal demonstration / Co-curricular Music (SG)

Notifications will be sent via email initially to remind you to go to the portal to view items – this feature can be turned off once you are using the app more frequently.

5.6 Update on building works (LF)

November 2022 Brigid Shelly building works to reach completion and handover to occur

5.7 Teacher interaction (LF)

Trust in the school and staff to care for the students and know the students

5.8 COVID update (LF)

RAT supplies happening regularly however notion of testing twice a week is no longer there

6. Other business (VC)

VC called out for nominations for Ordinary members

New ordinary member nominated – Justine Hanks

Meeting Close: 8:35pm

Next Meeting: Term 2 - TBC

Minute Taker: Brindha Kugan

Chair: Vanessa Cassin

Signature:

Signature:

Date:

Date:



P&F Meeting

22 February 2022

Principal's Report

CLASS OF 2021

We were pleased to be able to celebrate the Class of 2021 Graduation at the end of last year. The cookies supplied by the P&F were very well-received by the students. Thank you for your thoughtful gesture.

On 8 February, we welcomed back the Class of 2021 to celebrate their HSC achievements before the College community. Rising to the many challenges presented during their final two years of schooling, the Class of 2021 achieved outstanding HSC results, demonstrating their strength and resilience as a cohort.

- OLMC ranked 99 in the Sydney Morning Herald's Top 100 Schools List
- Six OLMC students were named on the All-Rounders List (this features students who achieved the highest band in at least 10 units)
- First in State in Croatian Continuers
- Three students have been short-listed for Creative Arts HSC Exhibitions
- 55 students were named on the Distinguished Achievers List (those who scored 90 marks or higher – Band 6 or E4).

Over 60 students attended the Assembly followed by a morning tea in the Convent Gardens. Our newest alumnae also picked up their *Misericordia* and were gifted with a recording of their Graduation ceremony on specially designed OLMC usbs.

OPENING SCHOOL MASS

The College came together again to celebrate the Opening Mass on Friday 11 February. After the celebration of the eucharist we thanked long-serving retiring staff members – Mark Turl, Glenn Waddell and Janet Stephens. Combined these three staff members have served our community for over 100 years.

We also acknowledged Sr Barbara McDonough on being awarded an OAM in the Australia Day honours. Sr Barbara was a baby boarder at the College starting at age 5. She went on to join the convent after completing her leaving certificate. Sr Barbara taught at many Mercy schools, including her time as Principal of Catherine McAuley Westmead. For her commitment to Mercy education and OLMC, the College honoured her with the naming of the Barbara McDonough Student Centre 2012.

YEAR 7 HOUSE WELCOME EVENING

Thank you to Vanessa Cassin, P&F President for her wonderfully insightful speech to our new Year 7 parents at the Year 7 House Welcome Evening.

SWIMMING CARNIVAL

Held last Thursday, 17 February at SOPAC. Really unusual to have the girls contained from cheering but their spirit shone in non-verbal ways through costumes and accessories in House colours. Congratulations to Mercedes for their victory as Champion House and to Callaghan for their victory as Champion Spirit House.

Lucie Farrugia
Principal



P&F Meeting

22 February 2022

Development Officer's Report

YEAR 7 HOUSE WELCOME NIGHT

Thank you to Vanessa Cassin for her insightful address to our new Year 7 parents.

2022 PARENT ENGAGEMENT

Unfortunately, we have had to postpone the Principal's Cocktail Party which was due to take place on Friday 25 February 2022. A new date is yet to be advised.

PARENT PORTAL

We have just finished training on the new Elcom system. The Parent Portal has a P&F module where we can save documentation from P&F Meetings. There will no longer be a need to record in Synergetic those parents wishing to receive documentation.

OPEN DAY, 6 MARCH 2022

We are asking for parent volunteers to assist with the P&F BBQ. A form has been uploaded to the Parent Portal and will go out in the newsletter tomorrow.

I will liaise with Diana Makhoul regarding P&F BBQ quantities for Open Day.

The form has also been uploaded to the Parent Portal. Closer to the date I will send out the roster.

Susan Giacomelli
Development Officer

**OUR LADY OF MERCY COLLEGE PARRAMATTA PARENTS & FRIENDS ASSOCIATION
INCOME & EXPENDITURE FORECAST
AS AT 21 FEBRUARY 2022**

INCOME	Actual to 21 Feb 2022	Remaining months forecast	Full Year 2021/22 Forecast	Full Year 2021/22 Budget	Var
	(\$)	(\$)	(\$)	(\$)	(\$)
Bank Interest Received	51	50	101	-	101
Fundraising Received	-		-	-	-
School Levies Received	30,050	9,950	40,000	40,000	-
Other	56	-	56	-	56
TOTAL INCOME	30,157	10,000	40,157	40,000	157

EXPENDITURE	Actual to 21 Feb 2022	Remaining months forecast	Full Year 2021/22 Forecast	Full Year 2021/22 Budget	Var
	(\$)	(\$)	(\$)	(\$)	(\$)
Major Projects					
1. Perimeter seating – front area (approved)	-	42,000	42,000	42,000	-
2. Furniture / umbrellas – front area (approved)	-	25,000	25,000	25,000	-
3. TBC	-	20,000	20,000	20,000	-
Total Major Projects	-	87,000	87,000	87,000	-
Major Events					
- Principal Cocktail evening	-	5,000	5,000	5,000	-
- Open Day BBQ	-	2,500	2,500	2,500	-
Total Major Events	-	7,500	7,500	7,500	-
Catering					
- World Teacher's Day	645	-	645	645	-
- Mother/Daughter Mass	-	1,250	1,250	1,250	-
- Year 12 2021 - Cookies	465	-	465		465
- Other Events to be confirmed	-	2,390	2,390	2,855	465
Total Catering	1,110	3,640	4,750	4,750	-
Other Expenditure					
- Gifts	-	500	500	500	-
- Administration/Printing	-	250	250	250	-
- Bank charges	0	-	0		0
Total Other Expenditure	0	750	750	750	0
TOTAL EXPENDITURE	1,110	98,890	100,000	100,000	0

NET RESULT	29,046	- 88,890	- 59,844	- 60,000	156
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**OUR LADY OF MERCY COLLEGE PARRAMATTA PARENTS & FRIENDS ASSOCIATION
FUNDS STATEMENT & FORECAST
AS AT 21 FEBRUARY 2022**

CASH AT BANK	Actual Cash to 21 Feb 2022	Cashflows - Remaining Months	Cash 2021/22 FY Forecast
	(\$)	(\$)	(\$)
Opening Cash - 1 July 2021	81,144		
Total Cash inflows	30,157	10,000	40,157
Total Cash outflows (Major Projects)	-	- 87,000	- 87,000
Total Cash outflows (Operating)	- 1,110	- 11,890	- 13,000
Closing Cash	110,190		21,300

**OUR LADY OF MERCY COLLEGE PARRAMATTA PARENTS & FRIENDS ASSOC.
INCOME & EXPENDITURE
FOR THE YEAR TO 21 FEBRUARY 2022**

INCOME	Date	\$
Entertainment Book	30-Aug-21	28.00
Tern deposit interest	17-Sep-21	24.39
P&F Levy	29-Nov-21	30,050.00
Interest Credit	31-Dec-21	2.10
Entertainment Book	31-Jan-22	28.00
Tern deposit interest	17-Dec-21	24.14
TOTAL INCOME		30,156.63

EXPENDITURE	Date	\$
Bank charges Aug21	22-Sep-21	0.11
CAKERY AND CO. World Teachers Day catering	2-Nov-21	645.00
Bank charges Oct21	24-Nov-21	0.02
Year 12 cookies 2021	6-Dec-21	465.00
NOV 21 BANK CHGS	22-Dec-21	0.34
DEC 21 BANK CHGS	20-Jan-22	0.02
TOTAL EXPENDITURE		1,110.49

OUR LADY OF MERCY COLLEGE PARRAMATTA PARENTS & FRIENDS ASSOC.

DDF Bank Statements

AS AT 21 FEBRUARY 2022

PRINT

- HOME
- ACCOUNTS >
- PAYMENTS >
- MY PREFERENCES >
- ACCOUNT OPTIONS >
- SERVICES & HELP >

Account List			
Account	Name	Current	Available
114255	Our Lady of Mercy College Parents & Friends Association	\$61,755.05	\$61,755.05
114211	Our Lady of Mercy College	\$48,434.82	\$0.00

Authorisation Requests

There are no Authorisation Requests to display.

New Messages

There are no New Messages

Transaction History - Our Lady of Mercy College Parents & Friends Association - ...				
Date	Description	Debit	Credit	Balance
31 JAN 2022	COMM. 214248 Entert [Eff date: 28 JAN 22]		\$28.00	\$61,755.05
20 JAN 2022	DEC 21 BANK CHGS [Eff date: 19 JAN 22]	\$0.02		\$61,727.05
31 DEC 2021	Interest Credit		\$2.10	\$61,727.07
22 DEC 2021	NOV 21 BANK CHGS	\$0.34		\$61,724.97
06 DEC 2021	TFR TO 062336 10429944 ONL To-Christine Coorey Ref-Year 12 cookies 2021 [Eff date: 06 DEC 21]	\$465.00		\$61,725.31

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Transaction History - Our Lady of Mercy College - 114211				
Date	Description	Debit	Credit	Balance
17 DEC 2021	#21 48,434.82 Due 18MAR22 0.2% [Eff date: 18 DEC 21]			Re-Invested
17 DEC 2021	COMP INT #21 0.2% [Eff date: 18 DEC 21]		\$24.14	\$48,434.82
17 SEP 2021	#21 48410.68 Due 18DEC21 0.2% [Eff date: 18 SEP 21]			Re-Invested
17 SEP 2021	COMP INT #21 0.2% [Eff date: 18 SEP 21]		\$24.39	\$48,410.68
18 JUN 2021	#21 48386.29 Due 18SEP21 0.2%			Re-Invested

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