



Our Lady of Mercy College
Parramatta

Parents & Friends' Association

General Meeting

MINUTES

Date: 13 February

Time: 7pm

Venue: OLMC Brigid Shelley Building Hall

Attendees - Staff and Committee:

Anthony Blomfield (AB), Susan Giacomelli (SG), Pedro Sampaio (PS), Michael Johnson (MJ), Brindha Kugan (BK), Sheyana La Brooy (SL), Katrina Leonardi (KL), Nazrinn Kitchil (NK)

Attendees - Parents:

Elizabeth Johnson, Ann Kumar, Nicolle Ullo, Josephine Valore, Cinderella Francis Xavier, Suneel Kumar Veeluru, Anjana Maikap, Sounav Maikap, Parish Chandra, Catherine Dolle Samuel, Julian Keller, Vivian Hamdan, Mody Farhat, Pankaj Gaur, Kugathas Pathmathas, Chu Kong Liew, Asish Sasi, Anju Kalluvelil Janardhanan

1. Welcome

Welcome

President

Prayer

Deputy Principal

2. Attendance and previous minutes

2.1 Attendance / Apologies

Secretary

Lucy Farrugia

Sean Mcintosh

Justine Hanks

2.2 Acceptance of previous minutes

President

Michael and Vanessa

3. Reports

3.1 **Principal** (AB on behalf of Principal)

- Report attached.

3.2 **Community Relations & Fundraising Manager** (SG)

- Report attached.
- Women in leadership event scheduled for Wednesday 29th May – evening session.
- Parent noted that there was a conflict for Year 7 who were going on camp that night. Busy calendars resulting in the clash occurring was acknowledged. However, the Year 7 cohort would have opportunities in the following years to attend such events.

3.3 **President** (PS)

- Thanked Vanessa and the P&F team for the work the team has done.

- An overview of the P&F committee and commitments was given to the attendees.
- Emphasised the importance and the value of parents support for the school and how being part of the P&F goes a long way towards supporting the school and staff.

3.4 Treasurer (MJ)

- Report attached.

3.5 PRC (SL)

- Gave an overview of the PRC and the purpose of this forum.
- Free events/ talks organised by this forum for all to attend.

3.6 Social Convenor (KL)

- Roster to be sent out for volunteers to assist on the Open Day.
- Thanked Sue for the assistance in getting the event organised.

4. Matters arising from previous minutes:

4.1 Open Day Confirming detail (SG):

- 1800 attendees predicted – could have up to 2000 plus.
- Compulsory for year 8 and year 11 students to attend to assist as ambassadors.
- Catering to include 400 - 500 students.

5. General business

5.1 P&F Funded project 1 - New College Marquee:

- SG noted that the marquee has been ordered and will be ready for use and be on display for Open Day.

5.2 P&F Funding for LinkedIn Workshops – 7 May 2024:

- SG Gave an overview and the benefits of knowing how to use LinkedIn.
- Year 10 -12 will have the workshop at lunch time – expressing importance of this being a professional platform and how it can be used for future employment prospects etc.
- Demonstrations on how to set up correctly.
- Afternoon session scheduled for OLMC Staff.
- Evening session – workshops for parents to upskill and improve their profile.
- Presenter will provide material and related collateral to assist.

5.3 P&F Cocktail Party – 23 February 2024 (SG)

- RSVPs – one hundred people to date.
- Action: number of hospitality teachers assisting with the event to be confirmed by Sue

5.4 College Hat proposal (AB)

- Introducing potential new school hat for students.
- Prototype shared for discussion.
- Intent is that the hat is not part of the official uniform – voluntary purchase and use.
- Colour and finish - signed off.
- Expected to be available for purchase in 2- 3 months.
- Parent suggestion – to check with Year 7 cohort starting this year about the hats as they are just coming out from primary school where they are used to no hat no play and would be quick to take up this option.
- Sports hat – current not useful for sun protection.
- Parent noted that the hat requirement will really help protect students from sunburn and protect skin.
- Cost approx. \$40- \$50 - *to be confirmed*.
- Not compulsory – but would like to encourage students to use if they would like to do so.
- VC noted that there were sunscreen dispensers were available in toilets and encouraged parents to let their children know. This was funded by the P&F in previous years and are available in school for the use and protection of the students.

6. Other business

6.1 Discussion

- Parent queried how decisions were made on projects funded by the P&F.
- PS – provided an overview of how the decision is made by the P&F.
- VC noted that the Constitution sets out the way things work. Anyone interested in reading it could make a request.
- The Constitution outlines that the funding is focused on how it most benefits the greatest number of students in the school.
- Action: SG to include the Constitution in the parent portal

Principal's Report

P&F Meeting

13 February 2024



BRIGID SHELLY NORTHERN WING

Last November, we celebrated the opening of the Brigid Shelly Northern Wing. We joyously welcomed more than 350 attendees to commemorate the official opening, many of whom eagerly anticipated glimpsing their sponsored seats within the new Brigid Shelly Auditorium.

CELEBRATION OF ACHIEVEMENT

Our Celebration of Achievement evening at the end of last year was a huge success. A wonderful celebration of the outstanding talents, skills and achievements of our students, providing an opportunity for our Mercy community to come together. We listened to feedback from last year and streamlined the event to run under two hours. We encourage all parents to attend the 2024 Celebration of Achievement on 5 December 2024 where will again celebrate the effort, energy and determination of our outstanding students.

CLASS OF 2023

As you would have read in the Welcome email, the students from the Class of 2023 produced excellent results in their HSC. Some of the highlights:

- The College was ranked 71st in the Sydney Morning Herald's Top 100 Schools List
- 6 students on the All-Rounders List
- 3 State placings: 4th place in Business Services, 2nd place in Croatian Continuers, 5th place in Tamil Continuers
- 14% of students achieved an ATAR greater than or equal to 95.00
- 27% of students achieved an ATAR greater than or equal to 90.00
- 70 students on the Distinguished Achievers List (students who scored 90 marks or higher - a Band 6 or E4)
- 167 Band 6 results, the highest number achieved in the College's history
- 1 student was selected into ARTEXPRESS as part of the HSC Showcase

The College Dux was Katherine Baker with an ATAR of 98.75.

HSC CELEBRATION OF ACHIEVEMENT ASSEMBLY

On 6 February, we hosted a special assembly for Class of 2023 and their parents. It was wonderful to welcome our recent graduates back. They arrived with high spirits, and the entire community was delighted to have them back at the College.

OPENING SCHOOL MASS

On 9 February, the community came together to celebrate the College Opening Mass. College Chaplain, Fr Walter, celebrated the Mass which was based on this year's value of Mercy.

LENT

The students enjoyed pancakes today for **Shrove Tuesday**. Why do we celebrate Shrove Tuesday? Traditionally, Christians would give up foods such as butter, eggs, sugar and fat. Shrove Tuesday was the last chance to eat these rich tasty foods before the start of Lent and pancakes seemed to be the best way to use up these ingredients.

Ash Wednesday will be commemorated tomorrow (14 February) with a College Liturgy to mark the start of the Lenten period. At this Liturgy ashes will be placed on the foreheads of students and staff. The ashes symbolise both death and repentance. Traditionally, Christians will fast on this day and abstain from eating meat. Christians will often 'give something up' for Lent too to practice self-discipline and to remember the sacrifices Jesus made for us.

YEAR 7 HOUSE WELCOME EVENING

Our incoming Year 7 students have settled in smoothly at OLMC. The House Welcome Evening, which took place last night (12 February), was warmly embraced by families and the entire teaching staff, making it a delightful event. Special thanks to Vanessa Cassin for introducing the P&F initiatives to our new parents.

SOME UPCOMING EVENTS

I look forward to the P&F Cocktail Party next Friday (23 February) and the upcoming College Open Day on Sunday, 3 March. To date, 1,783 guests have registered their attendance.

We are holding our Annual Twilight Swimming Carnival at SOPAC on Tuesday, 20 February from 4pm. Parents are most welcome to attend.

Lucie Farrugia
Principal

Community Relations & Fundraising

P&F Meeting

13 February 2024



Sponsor a Seat

The *Sponsor a Seat* campaign has concluded. This initiative raised over \$45,000 in funds for the new Brigid Shelly Auditorium and etched many current and past students in history. A heartfelt thank you to all the donors for their generosity and support.

Mercy Tree

The Mercy Tree Gift Fund has once more selected Mercy Works as the 2024 recipient. This year, the Mercy Tree will be supporting the **Maucater: Mobile Health Project, Timor Leste**. This initiative encompasses both a Mobile Health Clinic and a Dental Hygiene Program. Our goal is to raise \$11,600 for the Mobile Health Clinic and \$7,700 for the Dental Hygiene Program.

Women in Leadership Forum

Preparations are underway for the seventh Women in Leadership Forum to be held on Wednesday, 29 May 2024. We hope to have at least 2 alumnae presenting. We look forward to welcoming the OLMC community to this important event especially our students who will have an opportunity to hear from inspirational women from a variety of fields as they share their perspectives and journeys to become leaders.

Careers Breakfast

We are scheduled for an Alumnae Careers Breakfast on 19 June 2024. This event aligns once more with the Year 10 HSC Subject Preference evening.

Susan Giacomelli

Community Relations & Fundraising Manager

**OUR LADY OF MERCY COLLEGE PARRAMATTA PARENTS & FRIENDS ASSOC.
INCOME & EXPENDITURE FORECAST
AS AT 11 February 2024**

INCOME	Year to date as at 11 February 2024 (\$)	Remaining months forecast (\$)	Full Year 2023/24 Forecast (\$)	Full Year 2023/24 Budget (\$)	Var (\$)
Bank Interest Received	\$454	\$0	\$454	\$0	\$454
Fundraising Received	\$0	\$0	\$0	\$0	\$0
School Levies Received	\$18,600	\$26,400	\$45,000	\$45,000	\$0
Other	\$23	\$0	\$23	\$0	\$23
TOTAL INCOME	\$19,077	\$26,400	\$45,477	\$45,000	\$477

EXPENDITURE	Year to date as at 11 February 2024 (\$)	Remaining months forecast (\$)	Full Year 2023/24 Forecast (\$)	Full Year 2023/24 Budget (\$)	Var (\$)
Major Projects					
1. TBC	\$0	\$30,000	\$30,000	\$30,000	\$0
Total Major Projects	\$0	\$30,000	\$30,000	\$30,000	\$0
Major Events					
- P&F Cocktail evening	\$0	\$3,500	\$3,500	\$3,500	\$0
- Open Day BBQ	\$0	\$3,000	\$3,000	\$3,000	\$0
- Mercy Day (2 x photo booths + DJ)	\$1,300	\$0	\$1,300	\$1,400	\$100
Total Major Events	\$1,300	\$6,500	\$7,800	\$7,900	\$100
Catering					
- World Teacher's Day	\$0	\$650	\$650	\$650	\$0
- Mother/Daughter Mass	\$0	\$1,300	\$1,300	\$1,300	\$0
- Father's Day breakfast	\$0	\$1,400	\$1,400	\$1,400	\$0
- Year 12 graduation morning tea	\$0	\$2,500	\$2,500	\$2,500	\$0
- Other (TBC)	\$0	\$500	\$500	\$500	\$0
Total Catering	\$0	\$6,350	\$6,350	\$6,350	\$0
Other Expenditure					
- Gifts	\$0	\$500	\$500	\$500	\$0
- Administration/Printing	\$0	\$250	\$250	\$250	\$0
- Bank charges	\$1	\$0	\$1	\$0	(\$1)
Total Other Expenditure	\$1	\$750	\$751	\$750	(\$1)
TOTAL EXPENDITURE	\$1,301	\$43,600	\$44,901	\$45,000	\$99
NET RESULT	\$17,777	(\$17,200)	\$577	\$0	\$577

**OUR LADY OF MERCY COLLEGE PARRAMATTA PARENTS & FRIENDS ASSOC.
FUNDS STATEMENT & FORECAST
AS AT 11 February 2024**

CASH AT BANK	Year to date as at 11 February 2024 (\$)	Cashflows - Remaining Months (\$)	Full Year 2023/24 Forecast (\$)	Cash 2022/23 FY Budget (\$)	Var (\$)
Opening Cash - 1 July 2023	\$33,124		\$122,353	\$122,353	
Total Cash inflows	\$19,077	\$26,400	\$45,477	\$45,000	\$477
Total Cash outflows (Major Projects)	\$0	(\$30,000)	(\$30,000)	(\$30,000)	\$0
Total Cash outflows (Operating)	(\$1,301)	(\$13,600)	(\$14,901)	(\$15,000)	\$99
Closing Cash	\$50,901		\$33,701	\$33,124	\$577

OUR LADY OF MERCY COLLEGE PARRAMATTA PARENTS & FRIENDS ASSOC.

DDF Bank Statements

AS AT 11 February 2024

Account List				
Account	Name	Current	Available	
114255	Our Lady of Mercy College Parents & Friends Association	\$26,282.57	\$26,282.57	
114211	Our Lady of Mercy College Parents & Friends Association	\$24,618.14	\$0.00	

Authorisation Requests

There are no Authorisation Requests to display.

New Messages

There are no New Messages

Account List				
Account	Name	Current	Available	
114255	Our Lady of Mercy College Parents & Friends Association	\$26,282.57	\$26,282.57	
114211	Our Lady of Mercy College Parents & Friends Association	\$24,618.14	\$0.00	

Authorisation Requests

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New Messages

There are no New Messages

Transaction History - Our Lady of Mercy College Parents & Friends Association - ...				
Date	Description	Debit	Credit	Balance
25 JAN 2024	BANK CHARGES	\$0.17		\$26,282.57
31 DEC 2023	Interest Credit		\$0.99	\$26,282.74
27 DEC 2023	Entertainment Pu - COMM. 214248 [Eff date: 22 DEC 23]		\$14.00	\$26,281.75
21 NOV 2023	BANK CHARGES	\$0.13		\$26,267.75
26 OCT 2023	BANK CHARGES	\$0.12		\$26,267.88

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Future Payments

Due Before or On the 12 MAR 2024

There are no Future Payments to display.

Transaction History - Our Lady of Mercy College Parents & Friends Association - ...				
Date	Description	Debit	Credit	Balance
18 DEC 2023	#21 24,618.14 Due 18MAR24 4%			Re-Invested
18 DEC 2023	COMP INT #21 4.05%		\$246.09	\$24,618.14
18 SEP 2023	#21 24,372.05 Due 18DEC23 4.05%			Re-Invested
18 SEP 2023	COMP INT #21 3.4%		\$207.09	\$24,372.05
16 JUN 2023	#21 24,164.96 Due 18SEP23 3.4% [Eff date: 18 JUN 23]			Re-Invested

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Future Payments

Due Before or On the 12 MAR 2024

There are no Future Payments to display.

**OUR LADY OF MERCY COLLEGE PARRAMATTA PARENTS & FRIENDS ASSOC.
INCOME & EXPENDITURE
AS AT 11 February 2024**

INCOME	P&L mapping	Date	\$	Documentation / Support
Term deposit interest	Bank Interest Received	18-Sep-23	\$207.09	per bank receipt
Entertainment Book	Other	13-Oct-23	\$9.00	per bank receipt
School levy	School Levies Received	18-Sep-23	\$18,600.00	OLMC Account Aug23
Term deposit interest	Bank Interest Received	18-Dec-23	\$246.09	per bank receipt
Entertainment Pu - COMM. 214248	Other	31-Dec-23	\$14.00	per bank receipt
Interest Credit	Bank Interest Received	25-Jan-24	\$0.99	per bank receipt
TOTAL INCOME			\$19,077.17	

EXPENDITURE		Date	\$	
Bank charges	- Bank charges	25-Jul-23	\$0.17	per bank charge
Bank charges	- Bank charges	26-Oct-23	\$0.12	per bank charge
2023 Mercy Day Photo booth & DJ	- Mercy Day (2 x photo booths + DJ)	18-Sep-23	\$1,300.00	OLMC Account Aug23
2023 Open Day - Padstow Foods inv 63235	- Open Day BBQ	18-Sep-23	\$311.50	OLMC Account Aug23
2023 Mothers Day Mass - catering French Kitchen inv 190229	- Mother/Daughter Mass	18-Sep-23	\$1,182.30	OLMC Account Aug23
2023 Open Day - Padstow Foods inv 63235	- Open Day BBQ	18-Sep-23	(\$311.50)	Incurred in 2022/23 - offset above
2023 Mothers Day Mass - catering French Kitchen inv 190229	- Mother/Daughter Mass	18-Sep-23	(\$1,182.30)	Incurred in 2022/23 - offset above
Bank charges	- Bank charges	21-Nov-23	\$0.13	per bank charge
Bank charges	- Bank charges	25-Jan-24	\$0.17	per bank charge
TOTAL EXPENDITURE			\$1,300.59	

NET RESULT - YTD FY 2022/23			\$17,776.58	
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