



Our Lady of Mercy College Parramatta

Parents & Friends' Association

General Meeting – 18 February 2025

AGENDA

1. Welcome

Welcome

President

Prayer

Principal

2. Attendance and previous minutes

2.1 Attendance / Apologies

Secretary

2.2 Acceptance of previous minutes

President

2.3 Outstanding items from previous minutes

President

3. Reports

3.1 Principal

3.2 Registrar & Community Engagement Manager

3.3 President

3.4 Treasurer

3.5 PRC

3.6 Social Convenor

4. Matters arising from previous minutes

4.1 Open Day Catering numbers

5. General business

5.1 College Wish List (Lucie)

5.2 Open Day – Sunday, 2 March 2025

5.3 Mother Daughter Mass – Monday, 12 May 2025

5.4 Calendar of Events

6. Other business



Our Lady of Mercy College
Parramatta

Parents & Friends' Association

General Meeting – 18 February 2025

MINUTES

Date: 18 February 2025

Time: 7pm

Venue: OLMC Library

Attendees - Staff and Committee:

Susan Giacomelli (SG), Julie McIntyre (JM), Sean McIntosh (SM), Michael Johnson (MJ), Kylie Byrne (KB), Anjana Saha Maikap (AM), Nazrina Kitchil (NK), Vanessa Cassin (VC) and Elizabeth Johnson (EJ)

Attendees - Parents:

Danielle Atkinson, Devakar Balachandran, Laura Bosci, Andrew Choi, Premalatha Devakar, Mia Litchfield, Agnes Muia, Anne Pittam, Steven Pittam, Kathiravan Ramakrishnan, Katherine Saab, Weiwei Zhao

1. Welcome

Welcome

President

Prayer

SG for Principal

2. Attendance and previous minutes

2.1 Attendance / Apologies

Secretary

Lucie Farrugia (LF)

2.2 Acceptance of previous minutes

President

Endorsed by Elizabeth Johnson and Sean McIntosh

2.3 Outstanding items from previous minutes

President

3. Reports

3.1 Principal (delivered by SG on behalf of LF)

- Report attached

3.2 Registrar & Community Engagement Manager (JM)

- Report attached

3.3 President (SM)

- Report attached

- 3.4 Treasurer (MJ)
- Report attached
- 3.5 PRC (EJ)
- Nothing to report. There have been no new meeting notifications from PRC.
- 3.6 Social Convenor (AM)
- Report attached

4. Matters arising from previous minutes

- 4.1 Open Day Catering numbers
- Currently 2200 people are registered, with more to register.
 - Parent helpers are requested. Please sign up with link in email from college. Then a spreadsheet will be distributed.

5. General business

- 5.1 College Wish List (SG for LF)
- Discussed the P & F funding of the TAS rooms. Works to be carried out in the July school holidays.
- 5.2 Open Day – Sunday 2 March 2025
- As detailed in 4.1 above
- 5.3 Mother Daughter Mass – Monday 12 May 2025
- Callout for volunteers will be in upcoming newsletter.
- 5.4 Discussed that the parent portal is being replaced due to inefficiencies of current one.

6. Other business

- 6.1 Calendar of events for 2025 (JM)
- To be announced via ongoing newsletters.
 - Including 'Women in Leadership' Forum to be held on Wednesday 30/4/25. When attending, students are welcome and encouraged to attend.
- 6.2 College hats are faulty (popping at the top and ripping on the side of the crown). All will be collected at end of Term 1, 2025 and replaced at end of Term 3, 2025 in time for when next compulsorily required to be worn from start of Term 4, 2025. To be replaced by a different type, with multiple size options.
- 6.3 Next meeting: Tuesday 6 May 2025 via Zoom.

Principal's Report

P&F Meeting

18 February 2025



CELEBRATION OF ACHIEVEMENT

Our Celebration of Achievement evening was held on the 5 December and was a huge success. A wonderful celebration of the outstanding talents, skills and achievements of our students, providing an opportunity for our Mercy community to come together. We listened to feedback from last year and streamlined the event to run under two hours.

CLASS OF 2024

As you would have read in the Welcome email, the students from the Class of 2024 produced excellent results in their HSC. Some of the highlights:

- The College was ranked 70th in the Sydney Morning Herald's Top 100 Schools List
- 7 students on the All-Rounders List
- 2 State placings: 9th Food Technology - Megan Uy; 9th Ancient History - Zoe Borger
- 23 students achieved an ATAR greater than or equal to 95.00
- 54 students achieved an ATAR greater than or equal to 90.00
- 78 students on the Distinguished Achievers List (students who scored 90 marks or higher - a Band 6 or E4)
- 193 Band 6 results, the highest number achieved in the College's history
- 3 students selected as part of the HSC Showcase:
 - ArtExpress
 - CallBack Dance
 - OnStage Drama

The College Dux was Tia Monga with an ATAR of 99.6.

HSC CELEBRATION OF ACHIEVEMENT ASSEMBLY

On 4 February, we hosted a special assembly for Class of 2024 and their parents. It was wonderful to welcome our recent graduates back. They arrived with high spirits, and the entire community was delighted to have them back at the College.

OPENING SCHOOL MASS

On 7 February, the community came together to celebrate the College Opening Mass. College Chaplain, Fr Walter, celebrated the Mass on this Jubilee Year.

YEAR 7 HOUSE WELCOME EVENING

Our incoming Year 7 students have settled in smoothly at OLMC. The House Welcome Evening, which took place last night (10 February), was warmly embraced by families and the entire teaching staff, making it a delightful event. Special thanks to Sean McIntosh, for welcoming our parents to the community and introducing the P&F initiatives to the families.

P&F WELCOME COCKTAIL PARTY

It was a delight to witness the numerous parents enjoying their time at the P&F Cocktail Party last Friday evening (14/2/2025). I thank the P&F for this initiative which extends a heartfelt welcome to newcomers joining the OLMC parent community.

UPCOMING EVENTS

OPEN DAY

I look forward to the College Open Day on Sunday, 2 March. To date, 2200 guests have registered their attendance. I extend my gratitude in advance to the Alumnae Committee for their continuous support as ambassadors of our College.

LENT

The students will enjoy pancakes **Shrove Tuesday** (4 March) and **Ash Wednesday** will be commemorated (5 March) with a College Liturgy

TWILIGHT SWIMMING CARNIVAL

We are holding our Annual Twilight Swimming Carnival at SOPAC on Thursday, 20 February from 4pm. Parents are most welcome to attend.

Lucie Farrugia

Principal

Presented by Sue Giacomelli

Director of Advancement



P&F Meeting

18 February 2025

Registrar & Community Engagement Manager

Enrolments Update

Our Year 7 2025 students have settled into OLMC remarkably well. It's been a busy start for them, they have had the Opening School Mass, Activities Day, House Welcome Evening.

We now commence the communication for the Year 7 2026 cohort.

Open Day Sunday 2 March 2025 – Year 7 2027 Applications open

OLMC Scholarships – Closed Monday, 10 February 2025

Scholarships for 2026 are now closed and discernment has commenced. As part of the scholarship process, all applicants complete an Academic Assessment test, this test is being held at the College this coming Saturday, February 22.

2025 Immersion to Far North Queensland

We have completed the selection process of students, currently in Year 9 and Year 10 for our next immersion to Cairns. Travel will be in the October school holidays this year.

Women in Leadership Forum – Wednesday, 30 April 2025

Preparations are underway for the eighth Women in Leadership Forum to be held on Wednesday, 30 April 2025. We hope to have at least 3 alumnae presenting. We look forward to welcoming the OLMC community to this important event especially our students who will have an opportunity to hear from inspirational women from a variety of fields as they share their perspectives and journeys to become leaders.

Careers Breakfast – Wednesday, 18 June 2025

We are scheduled for an Alumnae Careers Breakfast on 18 June 2025. This event aligns once more with the Year 10 HSC Subject Preference evening.

2025 Event Schedule

Addendum # 1 (V3)

Julie McIntyre

Registrar & Community Engagement Manager

Addendum #1 – P&F Event Schedule – 2025

Version 3 – 18/2/2025

DATE	EVENT	TIME	COMMENTS
TERM 1	30/1/2025 to 11/4/2025 Break: 14/4/2025 to 27/4/2025		
✓ 7/2/2025	Opening School Mass (AMCC)	9:00am	Completed
✓ 10/2/2025	Year 7 House Welcome Evening (AMCC) Sean to speak at this event Remind: Cocktail Party, Meeting	6:30pm	Completed
✓ 14/2/2025	P&F Cocktail Party (BS) Alcohol to be purchased by P&F, extended expiry. Veronica stocktake	6:30pm	Completed
✓ 18/2/2025	P&F Meeting (Library)	7:00pm	In progress
2/3/2025	Open Day *Amendment from 3pm to 2pm Cooking Convent Gardens Serving in Francis Kearney Bring Bread Knife	9am-2pm*	BBQ – P&F Purchase 1400 Sausages 60kg Onions 6 loaves Gluten Free Bread 252 Vege Patties – OLMC 1400 BreadRolls – OLMC Roster - OLMC

DATE	EVENT	TIME	COMMENTS
TERM 2	28/4/2025 to 27/6/2025 Break: 30/6/2025 to 20/7/2025		
3/5/2025	Year 7 2027 Interview Day	8am-2pm	
6/5/2025	P&F Meeting (Zoom)	7:00pm	
12/5/2025	Mother Daughter Mass (EA Hall)	4:30pm	Afternoon Tea
23/5/2025	Variety Night		

DATE	EVENT	TIME	COMMENTS
TERM 3	22/7/2025 to 26/9/2025 Break: 29/9/2025 to 12/10/2025		
12/8/2025	P&F Meeting (Zoom)	7:00pm	
5/9/2025	Father Daughter Mass (Chapel)	7:30am	Breakfast
19/9/2025	Mercy Day		
26/9/2025	Year 12 Graduation Day		Morning Tea

DATE	EVENT	TIME	COMMENTS
TERM 4	13/10/2025 to 5/12/2025 Break: 8/12/2025 to		
17/10/2025	World Teachers Day		
17/10/2025	Dance Extravaganza (EA Hall)	6.30pm	
21/10/2025	P&F AGM Meeting (Library)	7:00pm	
8/11/2025	Year 7 2026 Parent Welcome Event	10:30am	
18/11/2025	P&F Meeting (Library)	7:00pm	New Committee

OLMC P&F Meeting

President's Report 18 February 2025

- A hectic start to the year with many events.
- Year 7 Welcome Evening last Monday night. Short speech talking about the workings of the P & F; working with the College's Leadership Team regarding the allocation of P & F Funds to projects.
- P & F Cocktail Party on Friday night
 - Over 220 people attended
 - Would like to build up the event each year
 - Having parent name stickers in different colours to identify year groups
 - Thankyou to P & F members that attended
 - Thankyou to student musicians and year 11 hospitality students
 - Thankyou to OLMC staff that attended:
 - Belinda Angioletta
 - Kim Spits
 - Sia Aristodou
 - Mark Shipley
 - Veronica Mouawad
 - Alison Dalby
 - Marg Marriot
 - Julie McIntyre
 - Sallyann Guthrie
 - Sue Giacomelli
 - Louise Millar
 - Anthony Blomfield
 - Lucie Farrugia
- Swimming Carnival this Thursday 4.30-8.30pm. A great fun night; quite a spectacle of fancy dress, colour, cheering and good swimmers.
- OLMC HSC Results – The College does a great job in value adding to our students. They ensure that all students sit the HSC to get an ATAR without fear of affecting the overall SMH top 100 Schools ranking scale which only takes into consideration Band 6 student results.

OUR LADY OF MERCY COLLEGE PARRAMATTA PARENTS & FRIENDS ASSOC.
DDF Bank Statements
As at 18 February 2025

Our Lady of Mercy College Parents & Friends Association		Available	\$5,528.48	^
1142S6		Current	\$5,528.48	
DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
31/01/2025	BANK CHARGES	\$0.09		\$5,528.48
31/12/2024	Interest Credit		\$15.23	\$5,528.57
20/12/2024	OLMC PARRAMATTA - 36216-OLMCParramat [Eff Date: 19 DEC 24]		\$2,718.00	\$5,513.34
29/11/2024	BANK CHARGES	\$0.03		\$2,795.34
23/10/2024	Entertainment Pu - COMM. 214248 [Eff Date: 22 OCT 24]		\$38.00	\$2,795.37
Our Lady of Mercy College Parents & Friends Association		Available	\$0.00	^
1142I1		Current	\$74,627.56	
DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
18/12/2024	#21 25,636.46 Due 18MAR25 4%			Re-Invested
18/12/2024	COMP INT #21 4.05%		\$256.27	\$74,627.56
22/11/2024	#950 48,991.10 Due 22FEB25 4%			Re-Invested
22/11/2024	COMP INT #950 4.05%		\$495.06	\$74,371.29
18/09/2024	#21 25,380.19 Due 18DEC24 4.05%			Re-Invested

OUR LADY OF MERCY COLLEGE PARRAMATTA PARENTS & FRIENDS ASSOC.
INCOME & EXPENDITURE
As at 18 February 2025

INCOME	Date	\$	Documentation / Support
Entertainment Book	23-Oct-24	\$38.00	per bank receipt
Term deposit interest	22-Aug-24	\$496.04	per bank receipt
Term deposit interest	18-Sep-24	\$259.60	per bank receipt
Prior Year levies paid - Aug24	31-Oct-24	\$750.00	per Oct24 OLMC Account
2024 P & F Levy paid as at November 2024	20-Dec-24	\$47,700.00	per Dec24 OLMC Account
Interest Credit	31-Dec-24	\$15.23	per Dec24 OLMC Account
Term deposit interest	22-Nov-24	\$495.06	per Dec24 OLMC Account
Term deposit interest	18-Dec-24	\$256.27	per Dec24 OLMC Account
TOTAL INCOME		\$50,010.20	

EXPENDITURE	Date	\$	Documentation / Support
P&F cocktail party - student catering Dominos	31-Oct-24	\$264.35	per Oct24 OLMC Account
DJ & Photo Booth - Mercy Day 2024	31-Oct-24	\$1,300.00	per Oct24 OLMC Account
Woolworths Groceries/Fathers Day Breakfast - Catering	31-Oct-24	\$63.32	per Oct24 OLMC Account
2024 Fathers Day breakfast catering Evettes	31-Oct-24	\$1,400.00	per Oct24 OLMC Account
Morning Tea/Year 12 Graduation Morning Tea	31-Oct-24	\$2,331.60	per Oct24 OLMC Account
Bakers Delight Catering - World Teachers' Day 2024	31-Oct-24	\$249.09	per Oct24 OLMC Account
Bank charges	20-Dec-24	\$0.09	per bank charge
2024 OLMC Student hat contribution	18-Dec-24	\$30,000.00	
TOTAL EXPENDITURE		\$35,608.45	

OUR LADY OF MERCY COLLEGE PARRAMATTA PARENTS & FRIENDS ASSOC.
INCOME & EXPENDITURE FORECAST - 2024/25
As at 18 February 2025

INCOME	Year to Date	Remaining	Full Year 2024/25 Forecast	Full Year 2024/25 BUDGET	Var
Bank Interest Received	\$1,522.20	\$500	\$2,022	\$500	\$1,522
School Levies Received	\$48,450	\$0	\$48,450	\$45,000	\$3,450
Other	\$38	\$0	\$38	\$0	\$38
TOTAL INCOME	\$50,010	\$500	\$50,510	\$45,500	\$5,010
EXPENDITURE	Year to Date	Remaining	Full Year 2024/25 Forecast	Full Year 2024/25 BUDGET	Var
College Initiatives					
1. College Hats	\$30,000	\$0	\$30,000	\$30,000	\$0
2. TAS Dept - minor refurbishment (committed)	\$0	\$60,000	\$60,000	\$40,000	(\$20,000)
Total Major Projects	\$30,000	\$60,000	\$90,000	\$70,000	(\$20,000)
Major Events					
- P&F Cocktail evening	\$264	\$2,236	\$2,500	\$2,500	(\$0)
- Open Day BBQ	\$0	\$2,750	\$2,750	\$2,750	\$0
Total Major Events	\$264	\$4,986	\$5,250	\$5,250	(\$0)
Catering					
- Mercy Day	\$1,300	\$0	\$1,300	\$1,400	\$100
- World Teacher's Day	\$249	\$0	\$249	\$500	\$251
- Father's Day breakfast	\$1,463	\$0	\$1,463	\$1,400	(\$63)
- Year 12 graduation morning tea	\$2,332	\$0	\$2,332	\$2,500	\$168
- Mother/Daughter Mass	\$0	\$1,500	\$1,500	\$1,500	\$0
- Other (TBC)	\$0	\$500	\$500	\$500	\$0
Total Catering	\$5,344	\$2,000	\$7,344	\$7,800	\$456
Other Expenditure					
- Gifts, administration, bank charges	\$0	\$500	\$500	\$500	(\$0)
Total Other Expenditure	\$0	\$500	\$500	\$500	(\$0)
TOTAL EXPENDITURE	\$35,608	\$67,486	\$103,094	\$83,550	(\$19,544)
NET RESULT	\$14,402	(\$66,986)	(\$52,584)	(\$38,050)	(\$14,534)

OUR LADY OF MERCY COLLEGE PARRAMATTA PARENTS & FRIENDS ASSOC.
FUNDS STATEMENT & FORECAST - 2024/25
As at 18 February 2025

CASH AT BANK	Year to Date	Remaining	Full Year 2024/25 Forecast	Full Year 2024/25 BUDGET	Var
Opening Cash - 1 July 2024	\$75,878			\$75,878	
Total Cash inflows	\$50,010	\$500	\$50,510	\$45,500	\$5,010
Payment of outstanding 2023/24 account to OLMC	(\$10,124)	\$0	(\$10,124)	(\$10,124)	(\$0)
Total Cash outflows (College Initiatives)	(\$30,000)	(\$60,000)	(\$90,000)	(\$70,000)	(\$20,000)
Total Cash outflows (Other)	(\$5,608)	(\$7,486)	(\$13,094)	(\$13,550)	\$456
Closing Cash - 18 February 2025	\$80,156	(\$66,986)			
Closing Cash - 30 June 2025			\$13,170	\$27,704	(\$14,535)

OLMC P& F Meeting
Social Convenor's Report

18 February 2025

We had a fantastic School Cocktail party last week—thank you to everyone who attended and made it such a wonderful evening!

Now, we're looking forward to our next big event, **Open Day**. I encourage all parents, especially year 7 parents to read the school newsletter for details and RSVP if you would like to volunteer or attend any of the events. It's a great opportunity to connect with other parents and teachers while being part of our school community. Looking forward to seeing you all there!

-Anjana Saha Maikap

General Business

Tuesday 18 February 2025

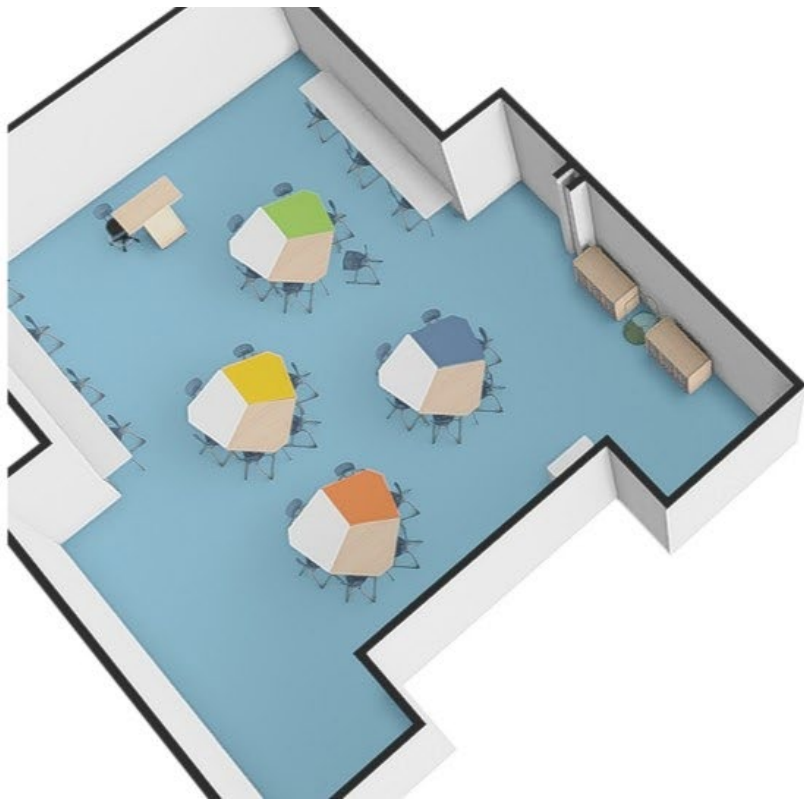
Lucie's Wish List

- Martha O'Sullivan TAS Building – T3, T4, T6
- TAS Refurbishment Total Costings

Open Day – Sunday 2 March 2025



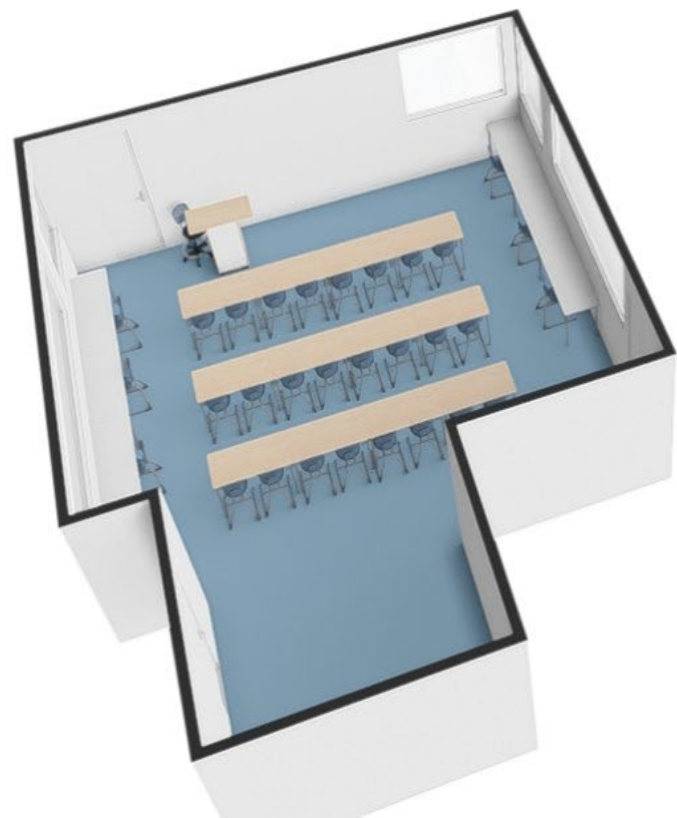
Martha O’Sullivan TAS Building - T3



Item	Costing (ex GST)	
	T3	
Tables	\$5,088	
Chairs	\$5,730	
Teachers Hub	\$1,595	
Teachers chair	\$420	
Rectanguler Tables	\$2,443	
Tote Trolley Bays	\$2,082	
Tote Tray	\$702	
Sub Total		\$18,060

furnware

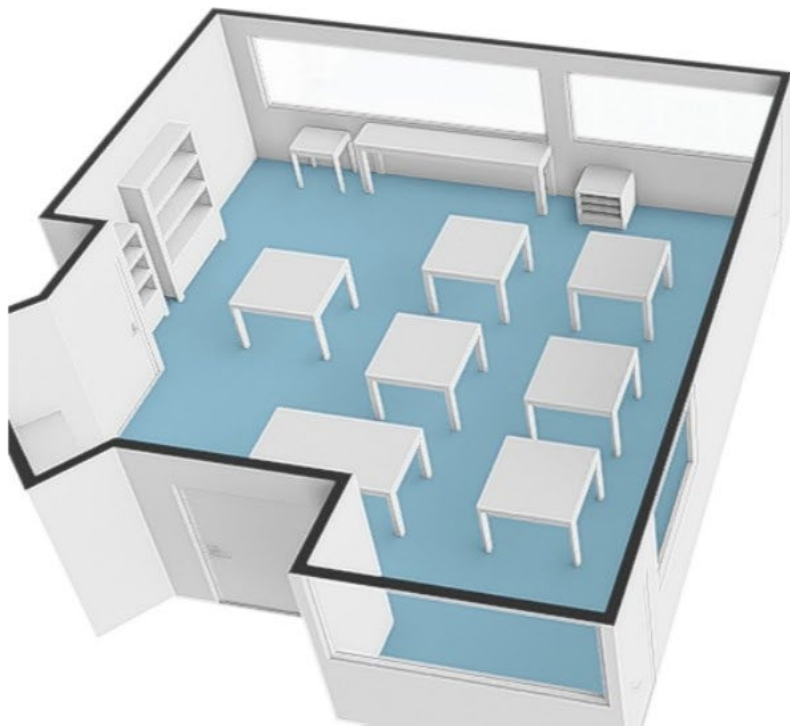
Martha O’Sullivan TAS Building - T4



furnware

Item	Costing (ex GST)
	T4
Tables	\$3,724
Chairs	\$5,728
Teachers Hub	\$1,595
Teachers Chair	\$417
Rectangular Tables	\$4,948
Sub Total	\$16,412

Martha O’Sullivan TAS Building - T6



RESERO

Item	Costing (ex GST)
	T6
Work Stations	\$18,858
Stools	\$3,528
Tables	\$2,448
Sub Total	\$24,834

TAS Refurb - Costings

Item	Costing (ex GST)	
		T3
Tables	\$5,088	
Chairs	\$5,730	
Teachers Hub	\$1,595	
Teachers chair	\$420	
Rectanguler Tables	\$2,443	
Tote Trolley Bays	\$2,082	
Tote Tray	\$702	
	Sub Total	\$18,060
		T4
Tables	\$3,724	
Chairs	\$5,728	
Teachers Hub	\$1,595	
Teachers Chair	\$417	
Rectangular Tables	\$4,948	
	Sub Total	\$16,412
		T6
Work Stations	\$18,858	
Stools	\$3,528	
Tables	\$2,448	
	Sub Total	\$24,834
	Total	\$59,306

Open Day – Sunday 2 March 2025

1. 2200 Registered Visitors (to date)
2. BBQ Roster – 30 registered helpers (to date)
3. BBQ Roster will be distributed early next week
4. BBQ Supplies to be ordered
 - a. 1400 x Sausages -P&F to order
 - b. 60kgs x Onion – P&F to order
 - c. 6 x Loaves GF bread – P&F to order
 - ✓ 250 x Vege patties – OLMC ordered
 - ✓ 1400 x Bread Rolls – OLMC ordered – Bakers Delight \$915.40 (.65)
 - i. - 20% discount and delivery included
5. Supplies to be delivered to College on Saturday 1 March.
Please confirm time of drop off.