



Our Lady of Mercy College
Parramatta

Parents & Friends' Association

General Meeting

MINUTES

Date: 13 August

Time: 7pm

Online: Zoom link

Attendees - Staff and Committee:

Lucie Farrugia(LF), Julie McIntyre (JM), Pedro Sampaio (PS), Vanessa Cassin (VC), Michael Johnson (MJ), Brindha Kugan (BK), Sheyana LaBrooy (SL), Katrina Leonardi (KL), Sean McIntosh (SM), Nazrina Kitchil (NK)

Attendees - Parents:

Catarina Todorovski-De Freitas, Charlene Harrison, Divya Rachamalla, Elizabeth Johnson, Jeno Mahesan, Kim Kenna, Kugathas Pathmathas, Kylie Byrne, Madeline Sedrak, Maria Ghazi, Rajeev Gaur, Veronica Mouawad

1. Welcome

Welcome

President

- Welcomed and introduced Julie McIntyre our new Registrar and Community Engagement officer.

Prayer

Principal

- Remembering our late student Kayla Ho, who sadly passed away at such a young age.

2. Attendance and previous minutes

2.1 Attendance / Apologies

Secretary

Justine Hanks

2.2 Acceptance of previous minutes

President

Endorsed by Elizabeth and Katrina

3. Reports

3.1 **Principal (LF)**

- Report attached.

3.2 **Registrar and Community Engagement Manager (JM)**

- Report attached.

3.3 President (PS)

- Complimented the dedication of all the OLMC staff members – special mention made of staff attendance at the Graduation Ceremony at Western Sydney University in Penrith.
- Women in Leadership event a great program. Suggested that it would be good for students to also hear from someone who has been a contributor to the local community/community leader who might not often be in the spotlight.
- Noted that this was the last official P&F meeting with the current committee and thanks all of the members for their support in making the committee function smoothly.
- Call out to parents attending today's meeting to attend the AGM and join the P&F committee.

3.4 Treasurer (MJ)

- Report attached.
- Draft Budget for next financial year presented. Endorsed by Pedro and Vanessa
- New budget for next financial year presented. Endorsed by Pedro, Brindha and Vanessa.

3.5 PRC (SL)

- SL provided an update on the PRC role, which is an interface between OLMC and the Parramatta Diocese. Contact person within the Diocese identified.

Action: SL to share contact details – email shared by SL on 17th August - completed

3.6 Social Convenor (KL)

- Thanked Veronica for the fantastic job at the Mother Daughter afternoon tea catering.
- Thanked Susan and Julie and School team for their support and assistance in helping with the social events, making the role of the social convenor easy.

Action: Volunteers request for Father's Day mass - JM

4. Matters arising from previous minutes:

4.1 P&F Meeting minutes uploaded onto portal - actioned.

4.2 Talk Topics to be sponsored/organised by P&F – taken on notice.

LF requested parents to advise the school if they come across inspiration speakers, focusing particularly on local community leaders.

4.3 Year 10 subject information night – potential hybrid session

- LF advised that the face-to-face session was considered the best way to make use of the in-person access to teachers. It was also an opportunity to give students a strong notion of the next part of their education, with parents and teachers at hand, creating a sense of excitement to the spirit of learning.

- EJ – Thanked the school and teachers for the current Year 10 information night and noted that it made the process extremely helpful and easy for parents.

5. General business

5.1 College Hat update

- Note: A circular resolution (attached) was put forward outside the committee meeting in June, in order to pass the motion for P&F to contribute \$30,000 towards the College Hat, which was to be gifted to each student in Term 4. The reason this had to be done outside the committee meeting was because of time constraints in commencing production of the hats to be ready in time for Term 4
- LF – Thanked the P&F committee and also advised that there were smaller contributions made toward the College Hat production by the Alumni group and the School SRC group.

6. Other business

- LF – noted that the P&F committee was an important function in the school and requested more parents to come forward to take up P&F committee member roles at the upcoming AGM. There is an urgent need to replace current committee members who have daughters leaving school this year.
- VC stated that she was happy to stay on to assist in another role if required.
- VC observed how supportive the OLMC community had been during the farewell mass held by the school for the family of late student Kayla Ho.
- LF noted how well the Year 10 students handled themselves when they performed the guard of honour for Kayla's family as they walked out of the school.



P&F Meeting

13 August 2024

Principal's Report

WOMEN IN LEADERSHIP – Wednesday, 29 May 2024

Presenters: Ashani Dante, Sarah Kenny (Class of 1990), Sandra Nicholson (Class of 1967), Jenni Ryall (Class of 2001).

The College welcomed an incredible line up of speakers at its seventh Women in Leadership Forum in May. This event is a highlight on our calendar and has become embedded in our tradition.

NEW STUDENT LEADERS

The new Students Leaders for 2024/2025 were commissioned at the College Assembly in June. The new leaders attended a Leadership Camp a couple of weeks ago, engaging in various team-building activities design to cultivate effective communication, problem-solving and decision-making skills. They were also busy developing a vision for the upcoming year which will be announced at our next whole school assembly. We are very proud of the entire Year 12 cohort for 2025.

ALUMNAE CAREERS BREAKFAST & YEAR 11 COURSE PREFERENCES - Wednesday, 19 June 2024

In late June, we welcomed back 4 inspiring alumnae to speak to our senior students about their personal experiences and diverse career paths. Over 90 girls attended the Careers Breakfast which started the day of deliberation for our Year 10 students who also attended their Year 11 Course Preference in the evening.

ENROLMENTS

Our current enrolments are 1081 with a full cohort for Year 7 2025. Twilight Tour on 22 August 2024 focus is Senior Students entering Year 11 2025. We have 7 families booked in for a tour of the campus.

COLLEGE HAT UPDATE

We are really excited that the P and F have been instrumental in us providing hats to be worn with the Summer Uniform commencing in Term 4.

Lucie Farrugia

Principal

Upcoming Events

Twilight Tour - Thursday, 22 August 2024

VA/TAS HSC Showcase – Thursday, 22 August 2024

Father Daughter Mass – Friday, 30 August 2024 (P&F Breakfast – Catering Canteen)

Mercy Day – Friday, 20 September 2024 (P&F DJ and 2 x Photoboosts)

Year 12 Graduation – Friday, 27 September 2024 (P&F Morning Tea)



P&F Meeting

13 August 2024

Registrar & Community Engagement Manager Report

LINKEDIN WORKSHOP – Tuesday, 7 May 2024

Thank you to the P&F for funding this event. Sue Ellson presented to seniors, staff and parents.

MOTHER DAUGHTER MASS & AFTERNOON TEA – Monday, 13 May 2024

Thank you to the volunteers and for the P&F funding for this event.

We had over 300 mothers and daughters attending.

The guest speaker was Mrs. Joanne Takchi (Olivia Year 10 and Veronica Class of 2021), she spoke on how supportive a Mercy education is, especially during grief and loss.

Music performed by Chorale.

Ended with a good spread of cakes and coffee/teas.

OPEN MORNING TOUR – Thursday, 23 May 2024

Very successful event we had 150 people / 60 families.

5 tours of the campus.

Continued interest in OLMC Parramatta.

Next College Tour:

Twilight Tour on 22 August 2024 focus is Senior Students entering Year 9 - Year 11 2025. Small personalised showcase of the College and what senior study at OLMC looks like. There will be a presentation from our Director of Teaching and Learning – Louise Millar.

WOMEN IN LEADERSHIP – Wednesday, 29 May 2024

Ashani Dante- Flourish | Sarah Kenny – 1990 | Sandra Nicholson – 1967 | Jenni Ryall - 2001

This event was a great success. Our senior Hospitality classes and their teachers did an amazing job of catering for the evening. Our musicians serenaded guests as they chatted in Kavanagh Place. We had a great turn out and the feedback buzz words: inspiring, thought-provoking, determination, appreciated the honesty. Our guest speakers were impressed by the quality of the event and especially by our students. Free parking at the Parramatta Leagues Club was also greatly appreciated.

OLMC VARIETY SHOW– Friday, 24 May 2024

This was a fantastic event with approximately 350 attendees, family and friends supported the performers. SRC store at the beginning sold donuts to raise funds. Overall, a great event. Looking at making 2025 an even larger event.

CAREERS BREAKFAST – Wednesday, 19 June 2024

Shani Tarrant | Stephanie Mifsud | Rebecca Merhi | Melissa McGovern

We continue to be inspired by our wonderful alumnae with another successful Alumnae Careers Breakfast in mid-June. We welcomed back four Mercy Girls with varying experience in different careers to speak with our senior students about their journey from school to now. We are fortunate to have an active Alumnae Association who fund our Careers events to support our students as they leave the College, and I would like to thank the Alumnae Committee for their generosity.

CHAPEL SOIREE – Tuesday, 25 June 2024

An intimate event held in the Mother Mary Clare Dunphy Memorial Chapel. 60 attendees, family of the performers. The purpose of the event was to showcase the talents of the performers. This event will be considered for the future.

ENROLMENTS

Currently preparing for the Year 7 2025 Orientation in November.
Healthy enrolment numbers at present, now and looking forward.

Upcoming Events – as outlined in Lucie's Report

Twilight Tour - Thursday, 22 August 2024

VA/TAS HSC Showcase – Thursday, 22 August 2024

Father Daughter Mass – Friday, 30 August 2024 (P&F Breakfast – Catering Canteen)

Mercy Day – Friday, 20 September 2024 (P&F DJ and 2 x Photobooths)

Year 12 Graduation – Friday, 27 September 2024 (P&F Morning Tea)

Julie McIntyre

Registrar & Community Engagement Manager



Sue Ellson

GK BBus MPC PCDAAs ASA WV SPN MEdPlus

Independent LinkedIn Specialist,
Author, Educator, Consultant,
Career & Workplace Subject
Matter Expert for Media,
Founder, Gigster, Trainer, Poet

Speaking & Writing Topics

Sue is a life-long learner who loves to educate people with the most relevant tips and techniques for their purpose. A former banker and now a gigster who uses technology to attract aligned gigs, Sue has been serving both local and international clients in person and online since 2001 when she founded Newcomers Network. Sue's energy, relevance and enthusiasm is contagious.

- ✓ LinkedIn for your career or business
- ✓ careers, workplace, recruitment
- ✓ social media and online presence
- ✓ websites, SEO, AI, Google, Bing
- ✓ newcomers, expatriates, repatriates
- ✓ networking and community building
- ✓ non-fiction writing and poetry



28k+

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1k+

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1k+

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5

books

SERVICES

- **consulting** - on LinkedIn (for your career or enterprise as an Independent LinkedIn Specialist), careers (helping you choose and find the best options), employment, recruitment, business strategy, hyper local marketing and marketing strategy, social media strategy (including Google and Bing), basic website design (WordPress), search engine optimisation (SEO), artificial intelligence, networking (online and in person), newcomers, expatriates, repatriates, skilled migrants, settlement
- **training** - presentations, training, seminars, workshops, lectures, guest speaking, professional development sessions, facilitating, forums, discussions, conferences, events, festivals
- **creating** - serving regular clients - marketing strategy, social media marketing, website updates, technical support, webinar co-hosting, facilitation
- **writing** - books, articles, blogs, copy, newsletters and poetry
- **pro bono** - usually around 10 hours per week including hosting free LinkedIn Insight Webinars every month, providing exclusive and detailed media commentary and content for journalists and broadcasters and supporting various individuals and enterprises through pro bono or value exchange writing, training, creating and consulting

REVIEWS

"Clear, crisp, insightful, to the point."

John Downes

"A superb masterclass with easy to implement steps. Sue Ellson inspires professional admiration in a warm, safe environment. Highly recommend."

Renée Brack

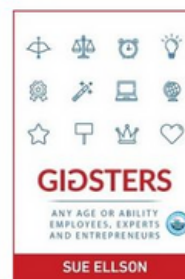
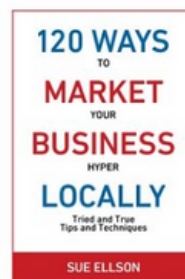
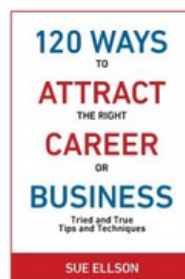
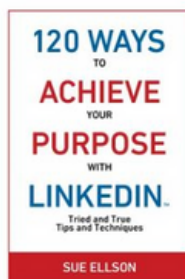


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MEMBER



AUTHOR



MEDIA



- **regular contributor** - 3AW Radio Melbourne (17 segments) and Channel 9 Today Extra (18 segments)
- **podcasts** - 17 (Australian and international)

AWARDS

- **The Australian Career Book Award Finalist** 2023, 2019
- **LinkedIn Experts Lists** 2023, 2022, 2019, 2018, 2016
- **AHRI Hall of Fame** 2020
- **AHRI Medal for Services to the HR Profession** 2014
- **Harmony Day Ambassador** 2006



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- Community Groups
- Not For Profit Organisations, Associations, Clubs
- Podcasts, Publications, Radio, Television, Media

PRESENTATIONS

- Tailored and referenced for each audience
- Digital resources included
- Can be recorded and shared
- Unlimited audience size
- Workshop, training, guest speaker
- Keynote speaking at conferences
- Facilitation and interviews
- Social media and promotions
- In person and online

A comprehensive range of information including a short, medium and long biography, high resolution images, client names, list of publications, presentations, poems etc. is all online at sueellson.com



Get in Touch!



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I look forward to hearing from you

**OUR LADY OF MERCY COLLEGE PARRAMATTA PARENTS & FRIENDS ASSOC.
INCOME & EXPENDITURE FORECAST
AS AT 30 June 2024**

INCOME	Full Year 2023/24 ACTUAL	Full Year 2023/24 BUDGET	Var
Bank Interest Received	\$974.61	\$0	\$975
School Levies Received	\$46,500	\$45,000	\$1,500
Other	\$23	\$0	\$23
TOTAL INCOME	\$47,498	\$45,000	\$2,498

EXPENDITURE	Full Year 2023/24 ACTUAL	Full Year 2023/24 BUDGET	Var
Major Projects			
1. Sue Ellson (Linkedin seminars)	\$2,364	\$30,000	\$27,636
2. New branded marquee	\$1,364	\$0	(\$1,364)
Total Major Projects	\$3,727	\$30,000	\$26,273
Major Events			
- P&F Cocktail evening	\$1,841	\$3,500	\$1,659
- Open Day BBQ	\$2,517	\$3,000	\$483
- Mercy Day (2 x photo booths + DJ)	\$1,300	\$1,400	\$100
Total Major Events	\$5,658	\$7,900	\$2,242
Catering			
- World Teacher's Day	\$226	\$650	\$424
- Mother/Daughter Mass	\$1,456	\$1,300	(\$156)
- Father's Day breakfast	\$1,400	\$1,400	\$0
- Year 12 graduation morning tea	\$2,400	\$2,500	\$100
- Other (TBC)	\$0	\$500	\$500
Total Catering	\$5,481	\$6,350	\$869
Other Expenditure			
- Gifts	\$0	\$500	\$500
- Administration/Printing	\$0	\$250	\$250
- Bank charges	\$1	\$0	(\$1)
Total Other Expenditure	\$1	\$750	\$749
TOTAL EXPENDITURE	\$14,867	\$45,000	\$30,133
NET RESULT	\$32,630	\$0	\$32,630

**OUR LADY OF MERCY COLLEGE PARRAMATTA PARENTS & FRIENDS ASSOC.
FUNDS STATEMENT & FORECAST
AS AT 30 June 2024**

CASH AT BANK	2023/24 ACTUAL	2023/24 BUDGET	Var
Opening Cash - 1 July 2023	\$34,618		
Total Cash inflows	\$47,498	\$45,000	\$2,498
Payment of outstanding 2022/23 account to OLMC	(\$1,494)	\$0	(\$1,494)
Total Cash outflows (Major Projects)	(\$3,727)	(\$30,000)	\$26,273
Total Cash outflows (Operating)	(\$1,017)	(\$15,000)	\$13,983
Closing Cash - 30 June 2024	\$75,878	\$33,124	\$44,248

OUR LADY OF MERCY COLLEGE PARRAMATTA PARENTS & FRIENDS ASSOC.

DDF Bank Statements

AS AT 30 June 2024

AS AT 30 June 2024

Account List				
Account	Name	Current	Available	
1142S6	Our Lady of Mercy College Parents & Friends Association	\$2,757.37	\$2,757.37	
1142I1	Our Lady of Mercy College Parents & Friends Association	\$73,120.59	\$0.00	

Authorisation Requests

There are no Authorisation Requests to display.

New Messages

There are no New Messages

Account List				
Account	Name	Current	Available	
1142S6	Our Lady of Mercy College Parents & Friends Association	\$2,757.37	\$2,757.37	
1142I1	Our Lady of Mercy College Parents & Friends Association	\$73,120.59	\$0.00	

Authorisation Requests

There are no Authorisation Requests to display.

Transaction History - Our Lady of Mercy College Parents & Friends Association - ...				
Date	Description	Debit	Credit	Balance
30 JUN 2024	Interest Credit		\$17.99	\$2,757.37
22 MAY 2024	t/f to 1142 I1	\$48,000.00		\$2,739.38
17 MAY 2024	TRANSFER EX 1142S5			
23 APR 2024	BANK CHARGES	\$0.36		\$50,739.38
12 MAR 2024	TFR TO 650000 523807305 ONL To-Elizabeth and Michael Johnson Ref-P&F Cocktail expenses 2024 [Eff date: 12 MAR 24]	\$21.90		\$50,739.74

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Future Payments

Due Before or On the 30 JUL 2024

There are no Future Payments to display.

Transaction History - Our Lady of Mercy College Parents & Friends Association - ...				
Date	Description	Debit	Credit	Balance
18 JUN 2024	#21 25,120.59 Due 18SEP24 4.1%			Re-Invested
18 JUN 2024	COMP INT #21 4.1%		\$256.95	\$73,120.59
22 MAY 2024	#950 \$48,000 Due 22AUG24 4.1%			Initial Deposit
22 MAY 2024	from 1142 S6		\$48,000.00	\$72,863.64
18 MAR 2024	#21 24,863.64 Due 18JUN24 4.1%			Re-Invested

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**OUR LADY OF MERCY COLLEGE PARRAMATTA PARENTS & FRIENDS ASSOC.
INCOME & EXPENDITURE
AS AT 30 June 2024**

INCOME	P&L mapping	Date	\$	Documentation / Support
Term deposit interest	Bank Interest Received	18-Sep-23	\$207.09	per bank receipt
Entertainment Book	Other	13-Oct-23	\$9.00	per bank receipt
School levy	School Levies Received	18-Sep-23	\$18,600.00	OLMC Account Aug23 - sent 21/11/23
Term deposit interest	Bank Interest Received	18-Dec-23	\$246.09	per bank receipt
Entertainment Pu - COMM. 214248	Other	31-Dec-23	\$14.00	per bank receipt
Interest Credit	Bank Interest Received	25-Jan-24	\$0.99	per bank receipt
2023 P & F Levy paid as at December 2023	School Levies Received	1-Mar-24	\$27,900.00	OLMC Account Dec23 - sent 1/3/24
Term deposit interest	Bank Interest Received	18-Mar-24	\$245.50	per bank receipt
Term deposit interest	Bank Interest Received	18-Jun-24	\$256.95	per bank receipt
Interest Credit	Bank Interest Received	30-Jun-24	\$17.99	per bank receipt
TOTAL INCOME			\$47,497.61	

EXPENDITURE	P&L mapping	Date	\$	Documentation / Support
Bank charges	- Bank charges	25-Jul-23	\$0.17	per bank charge
Bank charges	- Bank charges	26-Oct-23	\$0.12	per bank charge
2023 Mercy Day Photo booth & DJ	- Mercy Day (2 x photo booths + DJ)	18-Sep-23	\$1,300.00	OLMC Account Aug23 - sent 21/11/23
2023 Open Day - Padstow Foods inv 63235	- Open Day BBQ	18-Sep-23	\$311.50	OLMC Account Aug23 - sent 21/11/23
2023 Mothers Day Mass - catering French Kitchen inv 190229	- Mother/Daughter Mass	18-Sep-23	\$1,182.30	OLMC Account Aug23 - sent 21/11/23
2023 Open Day - Padstow Foods inv 63235	- Open Day BBQ	18-Sep-23	(\$311.50)	Incurred in 2022/23 - offset above
2023 Mothers Day Mass - catering French Kitchen inv 190229	- Mother/Daughter Mass	18-Sep-23	(\$1,182.30)	Incurred in 2022/23 - offset above
Bank charges	- Bank charges	21-Nov-23	\$0.13	per bank charge
Bank charges	- Bank charges	25-Jan-24	\$0.17	per bank charge
Catering for World Teachers Day, Bakers Delight Parramatta	- World Teacher's Day	1-Mar-24	\$200.91	OLMC Account Dec23 - sent 1/3/24
Catering for World Teachers Day, reimburse Sue Giacomelli	- World Teacher's Day	1-Mar-24	\$25.09	OLMC Account Dec23 - sent 1/3/24
Catering for Fathers Day Breakfast 1/9/23 Evette's Lunchbox	- Father's Day breakfast	1-Mar-24	\$1,400.00	OLMC Account Dec23 - sent 1/3/24
OLMC Open Day 2024 (sausages) - reimburse Katrina Leonardi	- Open Day BBQ	1-Mar-24	\$1,203.88	Expense reimbursement
P&F Cocktail 2024 (alcohol) - reimburse Katrina Leonardi	- P&F Cocktail evening	1-Mar-24	\$591.05	Expense reimbursement
P&F Cocktail 2024 (ice) - reimburse Elizabeth Johnson	- P&F Cocktail evening	1-Mar-24	\$21.90	Expense reimbursement
Bank charges	- Bank charges	23-Apr-24	\$0.36	per bank charge
2023 Year 12 Graduation morning tea - Continental Patisserie Aust	- Year 12 graduation morning tea	30-Jun-24	\$2,399.60	OLMC Account Jun24 - sent 5/08/24
Dynamic Gift International P/L - College Marquee	2. New branded marquee	30-Jun-24	\$1,363.64	OLMC Account Jun24 - sent 5/08/24
JamesWhiteUnitTrust-Catering/Veg Patties - Open Day BBQ	- Open Day BBQ	30-Jun-24	\$183.60	OLMC Account Jun24 - sent 5/08/24
Woolworths Limited - Groceries/GF bread - Open day P&F BBQ	- Open Day BBQ	30-Jun-24	\$35.00	OLMC Account Jun24 - sent 5/08/24
Bakers Delight Parrama/Catering - Open Day 03/03/24	- Open Day BBQ	30-Jun-24	\$1,094.25	OLMC Account Jun24 - sent 5/08/24
Walkers Hire City & East - Glassware - P & F Cocktail Party 23/02/24	- P&F Cocktail evening	30-Jun-24	\$590.09	OLMC Account Jun24 - sent 5/08/24
Woolworths Limited - Groceries/Drinks for P&F Cocktail Party	- P&F Cocktail evening	30-Jun-24	\$81.71	OLMC Account Jun24 - sent 5/08/24
Woolworths Limited - Groceries/Orange Juice for P&F Cocktail Party	- P&F Cocktail evening	30-Jun-24	\$26.80	OLMC Account Jun24 - sent 5/08/24
Woolworths - TI-028B7-178D14 P & F Cocktail supplies	- P&F Cocktail evening	30-Jun-24	\$102.43	OLMC Account Jun24 - sent 5/08/24
BM Corporate Group - Groceries/Groceries P & F Cocktail Party	- P&F Cocktail evening	30-Jun-24	\$109.19	OLMC Account Jun24 - sent 5/08/24
Woolworths Limited - Groceries/P&F Cocktail Party - catering	- P&F Cocktail evening	30-Jun-24	\$53.44	OLMC Account Jun24 - sent 5/08/24
Woolworths Limited - Groceries/P&F Cocktail Party - catering	- P&F Cocktail evening	30-Jun-24	\$234.71	OLMC Account Jun24 - sent 5/08/24
Coles - Groceries/P&F Cocktail Party - baguette 6903	- P&F Cocktail evening	30-Jun-24	\$10.00	OLMC Account Jun24 - sent 5/08/24
P.C. Tas March 24 - Petty Cash -Groceries P & F Cocktail Party	- P&F Cocktail evening	30-Jun-24	\$19.80	OLMC Account Jun24 - sent 5/08/24
LinkedIn workshop - 120 Ways Publishing, Susanne J Ellson	1. Sue Ellson (LinkedIn seminars)	30-Jun-24	\$2,363.63	OLMC Account Jun24 - sent 5/08/24
Mothers Day Mass afternoon tea supplies- Madhouse Bakehouse	- Mother/Daughter Mass	30-Jun-24	\$1,455.75	OLMC Account Jun24 - sent 5/08/24
TOTAL EXPENDITURE			\$14,867.42	

**OUR LADY OF MERCY COLLEGE PARRAMATTA PARENTS & FRIENDS ASSOC.
INCOME & EXPENDITURE FORECAST
BUDGET 2024/25**

INCOME	2024/25 Budget	2023/24 Actual	Mvmt
OLMC P&F Levy	\$45,000	\$46,500	(\$1,500)
Bank interest	\$500	\$998	(\$498)
TOTAL INCOME	\$45,500	\$47,498	(\$1,998)

EXPENDITURE	2024/25 Budget	2023/24 Actual	Mvmt
College Initiatives			
1. College Hats	\$30,000	\$0	(\$30,000)
2. TBC	\$40,000	\$3,727	(\$36,273)
Total College Initiatives	\$70,000	\$3,727	(\$66,273)
Major Events			
- P&F Cocktail evening	\$2,500	\$1,841	(\$659)
- Open Day BBQ	\$2,750	\$2,517	(\$233)
Total Major Events	\$5,250	\$4,358	(\$892)
Catering			
- Mercy Day	\$1,400	\$1,300	(\$100)
- World Teacher's Day	\$500	\$226	(\$274)
- Mother/Daughter Mass	\$1,500	\$1,456	(\$44)
- Father's Day Mass	\$1,400	\$1,400	\$0
- Year 12 graduation morning tea	\$2,500	\$2,400	(\$100)
- Other (TBC)	\$500	\$0	(\$500)
Total Catering	\$7,800	\$6,781	(\$1,019)
Other			
- Gifts, administration, bank charges	\$500	\$1	(\$499)
Total Other Expenditure	\$500	\$1	(\$499)
TOTAL EXPENDITURE	\$83,550	\$14,867	(\$68,683)
NET RESULT	(\$38,050)	\$32,630	\$66,685

**OUR LADY OF MERCY COLLEGE PARRAMATTA PARENTS & FRIENDS ASSOC.
FUNDS STATEMENT
BUDGET 2024/25**

CASH AT BANK	2024/25	2023/24	Mvmt
Opening Cash - 1 July 2024	\$75,878	\$34,618	\$41,260
Total 2024/25 Cash inflows	\$45,500	\$47,498	(\$1,998)
Payment of outstanding prior year account to OLMC	(\$10,124)	(\$1,494)	(\$8,630)
Total 2024/25 Cash outflows (College Initiatives)	(\$70,000)	(\$3,727)	(\$66,273)
Total 2024/25 Cash outflows (Other operating)	(\$13,550)	(\$1,017)	(\$12,533)
Closing Cash (projected) - 30 June 2025	\$27,704	\$75,878	(\$39,544)



Our Lady of Mercy College
Parramatta

Parents & Friends' Association

CIRCULAR RESOLUTION

Re: Approval for Funding towards College Hat Distribution

Dear Parents and Friends Committee Members,

Hope this message finds you well. The purpose of this letter is to propose a circular resolution regarding the introduction and distribution of the new College Hat, as discussed during our previous meeting.

The College Leadership Team has decided to make the College Hat a compulsory uniform item for Terms 1 and 4. This decision intends to prevent ambiguity and conflicts regarding hat usage among students.

To facilitate the uptake of the College Hat and ensure its availability to all students, regardless of their financial circumstances, Lucie proposes that the Parents and Friends Committee allocates \$30,000 of the funds that we have available, towards gifting every student (excluding the current Year 12 students, who will not be in school in Term 4) a College Hat in Term 4 of this academic year.

There is a lead time to produce the hats to be ready in time for Term 4. Due to time constraints it is not possible to wait until the next scheduled committee meeting to seek approval. Therefore, this circular resolution is to seek your agreement outside of the general meeting.

The image of the prototype is captured in the inset below for your reference – please note that this is not the final colour, it will be a darker navy colour:



May I kindly request that each member of the committee respond to this email with their vote on the proposed resolution. Your prompt response is appreciated to ensure timely action.

Please indicate your vote by replying with "Approve" or "Disapprove" no later than close of business, Tuesday, 18th June. Once all responses are received, the outcome will be recorded, and necessary actions will be taken accordingly.

Thank you for your attention to this matter and your commitment to the well-being of our students.

Warm regards,
Secretary OLMC P& F Committee