



Our Lady of Mercy College
Parramatta

Parents & Friends Association

General Meeting -10 May 2022
Minutes

Date: 10 May 2022

Time: 7pm

Venue: OLMC Library

Attendees:

Lucie Farrugia (LF), Susan Giacomelli (SG), Vanessa Cassin (VC), Michael Johnson (MJ), Diana Makhoul (DM), Brindha Kugan (BK), Elizabeth Johnson, Sean McIntosh, Justine Hanks (JH), Helen Budd

1. Welcome

Welcome

President

Prayer

Principal

2. Attendance and previous minutes

2.1 Attendance / Apologies

Secretary

Pedro Sampaio – Vice President

Sheyana LaBrooy – PRC

Katrina Leonardi

2.2 Acceptance of previous minutes

President

Endorsed by Elizabeth and Justine

3. Reports

3.1 Principal

Report follows these minutes.

3.2 Development Officer

Report follows these minutes.

3.3 President

Report follows these minutes.

Noted query from a parent if they could have notification of P&F committee meeting etc on parent portal

Action - Sue to look up if this can be automated/done

3.4 Treasurer

Report follows these minutes.

3.5 Secretary

Noted receipt of entertainment book emails sent through from Susan and included in treasurer's report

3.6 PRC

VC note that Sheyana LaBrooy had advised that the next PRC meeting has been scheduled for the 30th of May.

Location to be confirmed

3.7 Social Convenor

All costs now covered for Open Day BBQ

4. Matters arising from previous minutes

4.1 Update on Uniform Survey (Lucie)

Samples that contain the subtle changes to the uniforms shown. Parents not required to buy these if already purchased.

Survey – 184 responses with 70% voting to keep the same blazer the whole way though with piping on all blazers

58% voted on minor modification to blouses and agreed to keep the crest

4.2 Update on parent portal (Susan)

Next phase of updates coming up in Term 3

Looking to see if all forms and permissions can be filled out online via the portal in the future.

All P&F minutes and agendas uploaded – these will be kept for the duration of the year and then archived

Action: Elizabeth suggested that the P&F meeting time also be noted in the portal

4.3 COVID update – lifting of restrictions and commencement of Community Engagement (Lucie)

Newsletter provided information and included a flow chart on COVID actions

4.4 Update on fee appeal (Lucie)

Noted that feedback from the submission was that the OLMC's submission was very impressive. Pending final response.

5. General business

5.1 Guest Speaker: Matthew Esterman, Director of Innovation & Partnerships

Matthew gave a great presentation on the work in progress for establishing partnerships between OLMC and other industries. The presentation showcased a case study with Western Sydney University and included some exciting future possibilities.

5.2 Discussion/Ideas: potential social event for Winter (Lucie/Vanessa)

All voted for an event in October

Action: Sue to look at potential dates

5.3 Reflections on Open Day BBQ – lessons learned (Vanessa/Susan)

The event was successful.

Excess food was donated.

5.4 New Item – (Lucie)

End of year Celebration of Achievement to be held at Sydney Olympic Park on 5 December 2022. It is to be an opportunity to highlight the year, the achievement of students and include music ensembles. Further details and updates to be provided in the Newsletter.

6. Other business (VC)

6.1 Call for Ordinary Member – one more position to fill

Sean Mcintosh welcomed as Ordinary member

Meeting Close: 8:40pm

Next Meeting: Term 3 - TBC

Minute Taker: Brindha Kugan

Chair: Vanessa Cassin



P&F Meeting

10 May 2022

Principal's Report

OPEN DAY

Over 1600 attended. Wonderful and positive experience for all who came along. Much thanks to the 47 volunteers we had cooking, serving and cleaning all day.

We are considering extending the day by an hour in 2023 to accommodate more 'lecture' style presentations such as wellbeing and teaching and learning and then, not needing the Year 7 info night which follows Open Day. If this occurs we will be sure to accommodate a talk by the P and F President during the course of the day too.

STAFF DEVELOPMENT DAYS

Day 1 for teaching staff was held at WSU and is a great sign of the building partnership we have with the University. Day 2 was for all staff, held at school and included a spirituality component in the day.

BUILDING UPDATE

The weather continues to be an obstacle to getting us from the ground up, however, we are still expecting a handover before the close of the school year. We have also had to take measured steps to ensure the soil under the building is free from any toxins which might have been there for the past 130 years. This has now been carried out, so we should start to see the rising of the buildings soon.

ATHLETICS CARNIVAL

A beautiful sunny day provided the backdrop to this year's carnival. It was great to see the colourful spectacle and hear the cheering for each house. Stanley won the Spirit Cup and Clare the Overall tally on the day.

MOTHER DAUGHTER MASS & AFTERNOON TEA

250 families were represented at the Mother Daughter Mass yesterday. The Afternoon tea took place in the Staff Common Room due to cold and rainy weather. Again, thank you to our P and F Fathers for volunteering to help with the afternoon tea. A true sign of Great family spirit.

Lucie Farrugia
Principal



P&F Meeting

10 May 2022

Development Officer's Report

OPEN DAY

A very big THANK YOU to the record turnout of parents who assisted on the day. A special thank you to the P&F Committee and in particular, Diana Makhoul for the ordering all the food. There was a great sense of community around the P&F BBQ and you made what was hard work look fun!

MOTHER DAUGHTER MASS & AFTERNOON TEA

Thank you again to Diana Makhoul for the purchasing and delivery of food for this event. We had 6 fathers assist with the plating and serving of food. Thank you to Joe Palos, Ammon Cassin, Tom Donohoe, Rodney Elias, Michael Johnston and Kugan Thiru.

I provided a stocktake for future catering.

WOMEN IN LEADERSHIP – 25 May 2022

We are looking forward to welcoming the community to our fifth annual Women in Leadership Forum. We have again secured parking for our guests at the Parramatta Leagues Club. We encourage your whole family and friends to attend as our speakers are always so inspirational.

Susan Giacomelli
Development Officer

President's Report - OLMC P&F General Meeting 10 May 2022

It has been a fantastic start to the year with many events being able to proceed in person and the P&F has been delighted to provide support some of these events.

Open Day

The P&F provided the sausage sizzle lunch for guests and students at the 2022 Open Day. We successfully kept up the supply of hot food in two locations – The Francis Kearney playground for guests and the Edith Angel Hall for the hundreds of student volunteers.

Thankfully the rain held off, with the notable exception of the 15 minutes during which we were trying to move 1700 bread rolls from our cars to the staff common room kitchen, during which time it poured.

Thank you again to Diana Makhoul for co-ordinating all the supplies for the day. Thank you also to Bakers Delight at Baulkham Hills & Merrylands and Pendle Hill Meat Market for supporting us once again.

We were thrilled with the number of parents who volunteered to assist with cooking and serving throughout the day. It was wonderful to meet many parents in person.

I'm also pleased to advise that Ms Gabby Scanlon was able to arrange for all the left-over food to be delivered to a local charity. Thank you to Michael and Elizabeth Johnson for stepping in and delivering the food when Ms Scanlon realised it wouldn't fit in her car.

OLMC Ritual Handover

The weekend after Open Day I was privileged to be invited to represent the P&F at the Ritual Handover of OLMC from the Sisters of Mercy to Mercy Partners.

The ceremony was full of beautiful symbolism and took us on a journey around significant places on the school site. It was a day of mixed emotions for the Sisters but I am confident the school is in good hands as we head into the future.

Parent Portal

It is great to see the P&F has a dedicated page on the new Parent Portal. This enables us to easily provide the meeting agendas and minutes to the whole parent community without needing to keep email lists up to date.

Vanessa Cassin, President, 10 May 2022

**OUR LADY OF MERCY COLLEGE PARRAMATTA PARENTS & FRIENDS ASSOCIATION
INCOME & EXPENDITURE FORECAST
AS AT 9 MAY 2022**

INCOME	Actual to 9 May 2022	Remaining months forecast	Full Year 2021/22 Forecast	Full Year 2021/22 Budget	Var
	(\$)	(\$)	(\$)	(\$)	(\$)
Bank Interest Received	75	50	125	-	125
Fundraising Received	-		-	-	-
School Levies Received	30,050	9,950	40,000	40,000	-
Other	70	-	70	-	70
TOTAL INCOME	30,195	10,000	40,195	40,000	195

EXPENDITURE	Actual to 9 May 2022	Remaining months forecast	Full Year 2021/22 Forecast	Full Year 2021/22 Budget	Var
	(\$)	(\$)	(\$)	(\$)	(\$)
Major Projects					
1. Perimeter seating – front area (approved)	-	42,000	42,000	42,000	-
2. Furniture / umbrellas – front area (approved)	-	25,000	25,000	25,000	-
3. TBC	-	20,000	20,000	20,000	-
Total Major Projects	-	87,000	87,000	87,000	-
Major Events					
- Principal Cocktail evening	-	5,000	5,000	5,000	-
- Open Day BBQ	1,796	-	1,796	2,500	- 704
Total Major Events	1,796	5,000	6,796	7,500	- 704
Catering					
- World Teacher's Day	645	-	645	645	-
- Mother/Daughter Mass	-	1,250	1,250	1,250	-
- Year 12 2021 - Cookies	465	-	465	-	465
- Other Events to be confirmed	-	2,390	2,390	2,855	- 465
Total Catering	1,110	3,640	4,750	4,750	-
Other Expenditure					
- Gifts	-	500	500	500	-
- Administration/Printing	-	250	250	250	-
- Bank charges	0	-	0	-	0
Total Other Expenditure	0	750	750	750	0
TOTAL EXPENDITURE	2,906	96,390	99,296	100,000	- 704
NET RESULT	27,288	- 86,390	- 59,102	- 60,000	898

**OUR LADY OF MERCY COLLEGE PARRAMATTA PARENTS & FRIENDS ASSOCIATION
FUNDS STATEMENT & FORECAST
AS AT 9 MAY 2022**

CASH AT BANK	Actual to 9 May 2022	Cashflows - Remaining Months	Cash 2021/22 FY Forecast
	(\$)	(\$)	(\$)
Opening Cash - 1 July 2021	81,144		
Total Cash inflows	30,195	10,000	40,195
Total Cash outflows (Major Projects)	-	- 87,000	- 87,000
Total Cash outflows (Operating)	- 2,906	- 9,390	- 12,296
Closing Cash	108,432		22,042

OUR LADY OF MERCY COLLEGE PARRAMATTA PARENTS & FRIENDS ASSOC.

DDF Bank Statements

AS AT 9 MAY 2022

Account List			
Account	Name	Current	Available
114255	Our Lady of Mercy College Parents & Friends Association	\$59,972.82	\$59,972.82
114211	Our Lady of Mercy College	\$48,458.71	\$0.00

Authorisation Requests

There are no Authorisation Requests to display.

New Messages

There are no New Messages

Account List			
Account	Name	Current	Available
114255	Our Lady of Mercy College Parents & Friends Association	\$59,972.82	\$59,972.82
114211	Our Lady of Mercy College	\$48,458.71	\$0.00

Authorisation Requests

There are no Authorisation Requests to display.

Transaction History - Our Lady of Mercy College Parents & Friends Association				
Date	Description	Debit	Credit	Balance
04 MAY 2022	TFR TO 815000 90587 ONL To-Diana Kazzi [Eff date: 03 MAY 22]	\$1,795.82		\$59,972.82
02 MAY 2022	COMM. 214248 Entert [Eff date: 29 APR 22]		\$14.00	\$61,768.64
25 FEB 2022	JAN 22 BANK CHGS	\$0.41		\$61,754.64
31 JAN 2022	COMM. 214248 Entert [Eff date: 28 JAN 22]		\$28.00	\$61,755.05
20 JAN 2022	DEC 21 BANK CHGS [Eff date: 19 JAN 22]	\$0.02		\$61,727.05

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Transaction History - Our Lady of Mercy College - 114211				
Date	Description	Debit	Credit	Balance
18 MAR 2022	#21 48,458.71 Due 18JUN22 0.2%			Re-Invested
18 MAR 2022	COMP INT #21 0.2%		\$23.89	\$48,458.71
17 DEC 2021	#21 48,434.82 Due 18MAR22 0.2% [Eff date: 18 DEC 21]			Re-Invested
17 DEC 2021	COMP INT #21 0.2% [Eff date: 18 DEC 21]		\$24.14	\$48,434.82
17 SEP 2021	#21 48410.68 Due 18DEC21 0.2% [Eff date: 18 SEP 21]			Re-Invested

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**OUR LADY OF MERCY COLLEGE PARRAMATTA PARENTS & FRIENDS ASSOC.
INCOME & EXPENDITURE
FOR THE YEAR TO 9 MAY 2022**

INCOME	Date	\$
Entertainment Book	30-Aug-21	28.00
Term deposit interest	17-Sep-21	24.39
P&F Levy	29-Nov-21	30,050.00
Interest Credit	31-Dec-21	2.10
Entertainment Book	31-Jan-22	28.00
Term deposit interest	17-Dec-21	24.14
Term deposit interest	18-Mar-22	23.89
Entertainment Book	2-May-22	14.00
TOTAL INCOME		30,194.52

EXPENDITURE	Date	\$
Bank charges Aug21	22-Sep-21	0.11
CAKERY AND CO. World Teachers Day catering	2-Nov-21	645.00
Bank charges Oct21	24-Nov-21	0.02
Year 12 cookies 2021	6-Dec-21	465.00
NOV 21 BANK CHGS	22-Dec-21	0.34
DEC 21 BANK CHGS	20-Jan-22	0.02
JAN 22 BANK CHGS	25-Feb-22	0.41
OLMC Open Day BBQ Expenses	4-May-22	1,795.82
TOTAL EXPENDITURE		2,906.72