



Our Lady of Mercy College Parramatta

Parents & Friends Association

Annual General Meeting MINUTES

Date: 22 October 2024

Time: 7pm

Venue: OLMC

Attendees:

Lucie Farrugia (LF), Julie McIntyre (JM), Pedro Sampaio (PS), Vanessa Cassin (VC), Brindha Kugan (BK), Michael Johnson (MJ), Sean McIntosh (SM), Elizabeth Johnson (EJ), Justine Hanks (JH), Nazrina Kitchil (NK), Anjana Maikap (AM), Kylie Byrne (KB), Pankaj Gaur (PG)

1. Welcome

Welcome

Principal

Prayer

Principal

2. Attendance

2.1 Attendance / Apologies

Secretary

Katrina Leonardi

Sheyana LaBrooy

2.1 Actions arising from previous minutes

President

None

Elizabeth and Justine accepted AGM minutes form 31 October 2023

3. Reports

3.1 Principal

Report attached to minutes

3.2 Registrar & Community and Engagement Manager

No reports

3.3 President

Thanked the Committee for their support.

Thanked Lucie for transforming the collegiate environment for the P&F community which reflects the positive changes in the school.
Encourage the parent body to stand behind the teachers for all the work that they do and to join the P&F committee.

3.4 Treasurer

Report attached to the minutes

3.5 PRC

Absent. BK flagged the upcoming E-safety webinar on 12th November information to be included on the school newsletter.

3.6 Social Convenor

Apology

4. Election and New P&F Committee

The following people were elected to the P&F Committee at the meeting:

President -	Sean McIntosh
Vice President -	Vanessa Cassin
Treasurer -	Michael Johnson
Secretary -	Kylie Byrne
Social Convenor -	Anjana Maikap
PRC Representative -	Elizabeth Johnson
Ordinary Member (1) -	Sheyana LaBrooy
Ordinary Member (2) -	Nazrina Kitchil
Ordinary Member (3) -	Pankaj Gaur

Principal's Annual Report

P&F Association AGM, October 2024



The year began with the community gathered for the **Opening School Mass**. Such gatherings provide an opportunity for reflection and spiritual connection, which are important aspects of a vibrant school community.

We celebrated the outstanding achievements of our newest alumnae from the graduating **Class of 2023** at a College assembly in February.

The College hosted over 3000 visitors at **Open Day** this year. I would like to express my gratitude to the P&F Committee and other parent for their contributions in making Open Day such a success. We thank those who dedicated their time and resources to enhance the OLMC experience for everyone involved.

Enrolments at the College have been strong with the total number of students steady around 1081 and we are looking forward to welcoming around 220 new Year 7s in 2025. The total number of enrolments will increase from 1081 to approx. 1110 at the start of next year.

The **Brigid Shelly Northern Wing** was officially opened on 17 November 2023. The ceremony celebrated the state-of-the-art facilities designed to enhance the education experience of the OLMC community. We would like to thank the generous donors who sponsored seats in the **Brigid Shelly Auditorium**.

The College appreciates and thanks the P&F for its ongoing support of activities such as P&F Cocktail Event, Open Day, Mother's Day, Father's Day, Year 12 Graduation, World Teachers' Day and the Celebration of Achievement.

Mercy Day. On behalf of the students, I would like to thank the P&F for the generous donation of the DJ and photo booths which contributed to the great success of Mercy Day.

College Hat Launch – November 12.

The new College Hat will be launched at the upcoming assembly in November. **Professor Georgina Long AO**, from the Melanoma Institute Australia will be presenting via video link at the assembly. **Kirsten Fitzpatrick**, journalist and skin cancer survivor, will talk about her journey and the importance of sun safety - <https://www.skincancercollege.org/ambassadors/>

On behalf of all OLMC families, I would like to thank the P&F for the generous contribution towards gifting every student (excluding Year 12) a College Hat in Term 4 of this academic year.

I would like to take this opportunity to thank the outgoing Committee for their dedication and hard work in fostering a positive and inclusive environment for our community. We look forward the P&F's ongoing involvement in 2025.

Lucie Farrugia

Principal



**OUR LADY OF MERCY COLLEGE
PARRAMATTA
PARENTS & FRIENDS ASSOCIATION**

FINANCIAL REPORT

FOR THE 12 MONTHS ENDED 30 JUNE 2024

**OUR LADY OF MERCY COLLEGE PARRAMATTA
PARENTS & FRIENDS ASSOCIATION**

COMMITTEE REPORT

The Committee of the Parents and Friends Association ("P&F") of Our Lady of Mercy College Parramatta ("the College") present their report on the Association for the 12 months ended 30 June 2024.

1. General information

(a) Committee Members

The names of the Committee in office at 30 June 2024 were:

President	Pedro Sampaio
Vice-President	Vanessa Cassin
Treasurer	Michael Johnson
PRC Rep	Sheyana La Brooy
Secretary	Brindha Kugan
Social Convenor	Katrina Leonardi
Ordinary Members	Justine Hanks, Sean McIntosh, Nazrina Kitchel

(b) Principal Objectives

The principal objectives of the Association are to:

- (a) Support the work of the College in the Mercy tradition.
- (b) Be a forum for participation in the life of the College by parents and friends.
- (c) Raise funds and undertake activities by such means and for purposes as agreed upon with the College from time to time.
- (d) Liaise with the principal in matters relating to the College.

(c) Results and review of Operations

The operating surplus for the P&F during the twelve months ended 30 June 2024 was \$32,630 (2023: deficit of \$89,229)

The P&F operates as a Non-Profit Sub-entity as part of the legal entity of the College.

Under Constitution dated 8 March 2021, completion of Financial Year was amended to 30 June from calendar year from 2021 onwards.

**OUR LADY OF MERCY COLLEGE PARRAMATTA
PARENTS & FRIENDS ASSOCIATION**

COMMITTEE REPORT

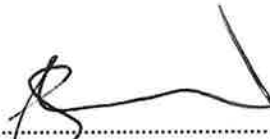
(d) The OLMC Finance Manager Review

The OLMC Finance Manager has reviewed accounts for the 12 months ended 30 June 2024.
Correspondence can be found on page 4.

Signed in accordance with a resolution of the Committee



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President



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Treasurer

Dated this 23 of Oct 2024



**Our Lady of Mercy College
Parramatta**

16th October 2024

The Members

Our Lady of Mercy College Parramatta Parents and Friends Association (P&F)

As an employee of Our Lady of Mercy College Parramatta (the College), I am not in a position to, nor do I express an independent audit opinion upon the financial reports of Our Lady of Mercy College P&F as the P&F forms a part of the legal entity of the College.

I have reviewed the books and other records of the P&F and advise that the attached financial reports for the year ended 30th June 2024, has been prepared in accordance with these books and records.

Yours sincerely,

ANN HARVEY

Finance Manager

Our Lady of Mercy College Parramatta

OUR LADY OF MERCY COLLEGE PARRAMATTA PARENTS & FRIENDS ASSOCIATION
STATEMENT OF INCOME & EXPENDITURE
FOR THE YEAR TO 30 JUNE 2024

	2023/24	2022/23	2021/22
	\$	\$	\$
INCOME			
Bank Interest Received	\$974.61	\$687.62	\$74.52
School Levies Received	\$46,500.00	\$45,000.00	\$45,000.00
Other	\$23.00	\$77.00	\$97.57
	\$47,497.61	\$45,764.62	\$45,172.09
EXPENDITURE			
Major Project	\$3,727.27	\$120,722.56	\$0.00
P&F Cocktail event	\$1,841.12	\$4,240.42	\$0.00
Mother's / Father's Day catering	\$2,855.75	\$2,652.30	\$1,056.11
Gifts	\$0.00	\$100.00	\$0.00
Mercy Day activities / initiatives	\$1,300.00	\$1,200.00	\$0.00
OLMC Open Day	\$2,516.73	\$2,899.38	\$1,795.82
Year 12 catering / functions	\$2,399.60	\$2,530.00	\$465.00
Other events / catering	\$226.00	\$646.27	\$645.00
Bank charges / Administration	\$0.95	\$2.23	\$1.22
	\$14,867.42	\$134,993.16	\$3,963.15
Surplus / (Deficit) to Accumulated Funds	\$32,630.19	(\$89,228.54)	\$41,208.94

OUR LADY OF MERCY COLLEGE PARRAMATTA PARENTS & FRIENDS ASSOCIATION
FUNDS STATEMENT
FOR THE YEAR TO 30 JUNE 2024

	2023/24	2022/23	2021/22
	\$	\$	\$
ASSETS			
Cash at Bank			
DDF - OLMC P&F account	\$2,757.37	\$10,452.97	\$74,675.64
DDF - OLMC Term Deposit	\$73,120.59	\$24,164.96	\$48,483.14
Less: Payable to OLMC	(\$10,123.64)	(\$1,493.80)	(\$806.11)
	\$65,754.32	\$33,124.13	\$122,352.67
REPRESENTED BY MEMBERS FUNDS			
Opening Accumulated Funds	\$33,124.13	\$122,352.67	\$81,143.73
Surplus / (Deficit) to Accumulated Funds	\$32,630.19	(\$89,228.54)	\$41,208.94
	\$65,754.32	\$33,124.13	\$122,352.67

**OUR LADY OF MERCY COLLEGE PARRAMATTA
PARENTS & FRIENDS ASSOCIATION**

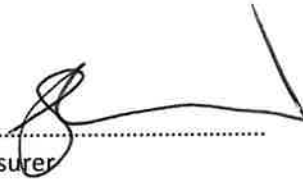
COMMITTEE DECLARATION

The committee of the P&F declare that in their opinion the attached financial statements give a true and fair view of the financial position and performance of the P&F.

On behalf of the Committee:



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President



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Treasurer

Dated: 23/10/2024